

**Central Wisconsin Health Partnership
Comprehensive Community Services Regional Coordinating Committee**

Training Committee

Thursday, January 21st, 2015

Participants: Clint Starks, Marquette County; JoAnn Geiger, Juneau County; Tanya Amos and Dr. Toni Morgan-Jones, Waushara County; Tamara Laskowski, Adams County; Dan Naylor and Lori Martin, White Pine Consulting

1. Service Director Meeting

- The six CCS Service Directors (SDs) met as a group Wednesday afternoon to share what’s working, what’s not, offer support, and discuss what areas they would like the help of the Regional Coordinators / White Pine.
- The SDs exchanged forms and are tasked with reviewing them and making recommendations for standardized assessments, recovery plans, and discharge summaries. White Pine can then help with form development, layout, and formatting, including the possibility of forms that can be filled in electronically.
- Additional priority areas they would like White Pine’s assistance with include:
 - Development of a regional training plan
 - Priority on training new providers such as service facilitators, service providers, mentors, psychosocial rehabilitation specialists, etc. White Pine could provide training in areas that need to be covered by all providers, regardless of county, and each county would provide site-specific orientation and training.
 - Research the possibility of certifying providers regionally
 - Include individuals from partnering counties as presenters in the training plan, based on their areas of expertise (for example, Dr. Morgan-Jones)
 - Coordinate as much of the Consumer Satisfaction Survey Process as possible
 - Coordinate tracking of provider training records (group discussed some limitations to this, including confidentiality considerations)
 - Look for opportunities to develop additional shared services
- The next Service Director meeting is planned for February 17th from 1:00 – 4:00 in Montello.

2. Discussion and feedback on “Consumer and Family Teaming Process – Essential Skills and Competencies” workshop

- The group reviewed a summary of the workshop evaluations (can be found online at: <http://www.cwhpartnership.org/ongoing-training.html> under “Material from Past Trainings”).
- The SDs received good feedback from their staff – it was a very helpful training.
- A recommendation is to not combine CCS and CST – too confusing and too much information for a 2-day workshop. SD’s would prefer a 2-day workshop that focuses on CCS rather than a 3-day workshop that incorporates CST in the first two days.

3. UWGB web-based training modules

- The NEW Behavioral Health Training Partnership is developing web-based CCS orientation and training modules, in response to a request by the Directors in the NE Region. They would like it to be set up similar to the web-based crisis course, which tests participants on their knowledge of the

modules as they complete them. The goal is to launch this by July 1, 2016. Sharon Locklin will be presenting on this topic at Cheryl Lofton's CCS Learning Collaborative on March 2nd.

- Four of the six counties in our region (Waushara, Waupaca, Green Lake, and Marquette) are in the NE region and will be able to utilize the full capacity web-based modules (including posttest and certificates of completion). Juneau and Adams would be able to use the training videos, but wouldn't have access to the posttest and certificates.
- Dan and Lori will continue to communicate with Sharon Locklin regarding the status of project.

4. Cheryl's Learning Collaboratives (LCs)

- a. Follow-up to the January 6th Learning Collaborative (LC) on the topic of "Finding and Using SAMHSA's Evidence-Based Practice KITs"
 - Dan brought back and shared handout materials with the sites who weren't present at the LC
 - Lori posted links to related resources and material on the "Resources" page of the CWHP website: <http://www.cwhpartnership.org/general-resources.html>.
 - Group had discussion of promoting and utilizing EBP's in the region, and how to promote quality / fidelity. Discussed starting with the EBP's that are outlined on the DMHSAS's Annual CCS Program Survey. Lori will research and send information to the group.
- b. Next LCs – Feb 10th in Green Lake, and March 2nd in Marquette. A complete 2016 schedule can be found online: <http://www.cwhpartnership.org/learning-collaboratives.html>.

5. "Elements of Training Survey" tool

- Group appreciates the work that has gone into the survey thus far, but would like to put further discussion regarding development and implementation on hold until after Marquette and Waupaca Counties are certified and serving consumers, and after the priority items listed under item one are addressed.
- SDs are interested in seeing a list of the trainings / workshops that Dr. Immler is currently prepared to facilitate. Dan and Lori will forward the list.

6. Other

- a. Website FAQ page – Lori shared a draft page she's developing for inclusion on the website that includes questions posed to the Division of Mental Health and Substance Abuse Services (DMHSAS) and/or the Division of Quality Assurance by representatives of the CWHP Regional CCS Initiative, and corresponding responses.
Update: the page is now online - <http://www.cwhpartnership.org/faqs.html>
- b. A service facilitator peer-to-peer forum is scheduled for Monday, January 25th. One suggested topic: engagement of consumers (adults and youth)

7. Schedule next meeting(s), determine location(s), discuss agenda items

2016 Proposed Dates (QI Committee 12:30 – 2:00, Training Committee 2:00 – 3:30)

March 24th
May 26th
July 28th
Sept 22nd
Nov 10th

Update: Clint has offered for Marquette County to continue hosting our committee meetings, and has reserved the conference room for each of the dates.