

**Central Wisconsin Health Partnership
Comprehensive Community Services (CCS)
Regional Coordinating Committee (RCC) Meeting
Wednesday, December 13, 10:00 – 12:00
Marquette County Health and Human Services**

Present: Erin Kobylski, Kelly Oleson, Diane Fletcher – Adams County; Jeason Jerome, Kate Meyer – Green Lake County; Judy Kennedy, Dawn Buchholz, Erica Roberts – Juneau County; Mary Walters, Mandy Stanley – Marquette County; Honna Benson – Waupaca County; and Lori Martin – CCS Regional Coordination

1) Introductions

2) Approval of agenda

Jason Jerome moved to approve the agenda; Judy Kennedy seconded; all in favor – motion approved.

3) Approval of meeting minutes from September 20, 2023, meeting

Jason Jerome moved to approve the minutes; motion seconded; all in favor – motion approved.

4) CCS Education Presentation – Role of the Mental Health and Substance Use Professional (MHP/SUP)

Lori Martin, CCS Regional Coordinator

Presentation slides are included in Appendix A

5) Sharing of Success in CCS –

- No volunteers for this meeting
- March meeting: Update on use of the Connections App with individuals with Substance Use
Dawn Woodard, Marquette County

6) County Roundtable (Program Staff, PLEx, Board Member)

Sharing of CCS-related updates, community activities, unique and shared services, success stories, areas of needed support.

- a) Adams – continued focus on opportunities for strengthening consumer social networking. Paired annual consumer satisfaction survey completion with a cookout, which resulted in a high turnout. Offered a Thanksgiving meal at Friendship Connections and are planning a community Christmas gathering.
- b) Green Lake – working toward expansion of number of individuals who carry out the roles of mental health and substance use professionals. Also working to improve Coordinating Committee meeting attendance and content. Focus on reconnecting with community partners. Most recent meeting had the largest attendance to-date; both community partners and consumers shared; committee brainstormed list of topics to discuss at future meetings. Homelessness will be discussed at the next meeting.
- c) Juneau – reviewed and updated their Coordinating Committee policies and procedures, developed training videos. CCS program currently fully staffed. Hosted a Thanksgiving meal for consumers, and are planning a Christmas event with bingo and appetizers. Additional social opportunities for consumers include an art club and CCS fishing trips. Will be receiving 4 new positions in 2024 – a therapist who left her FTE position is now working part time; the Board approved keeping her on part time and then changed the FTE therapist position to an FTE service facilitator position. New CLTS worker will be trained in CCS; a family support kinship worker will also be trained in CCS. Looking for a licensed clinician to fill a new Adult Protective Services

supervisor position. APNP who prescribes for youth is starting to see youth in therapy as well (limited). Considering the role of deputy director. Judy shared that the community public health survey shows transportation and childcare as primary issues. Homelessness is also an issue. Community action teams are working to address.

- d) Marquette – 26 individuals currently being served in CCS, 6 on waiting list (hope to open 4 in January). Adult social activities are now being held quarterly due to staff shortages. A holiday gathering for consumers is planned. The coffee connections group stalled when the organizer left the agency. CCS and CST committees have been combined – hopeful that this will work well. First official combined meeting occurred in October – have strong dedicated committee members, good discussions. Discussion regarding having an event/socialization tied to satisfaction survey completion.
- e) Waupaca – currently have 4 CCS service facilitators; there was a resignation in November. Working on paperwork checklists – initial, 6 months, and annual. Have been experiencing more successful discharges – facilitators doing a good job focusing on positives and independence and success toward small goals. Need for more support for individuals with substance use needs – looking to hire in 2024. Also need additional licensed therapists to contract with (in-house clinicians are full). Welcomed a new DHS Director – Mary Solheim; she was the Deputy Director in Wood County.
- f) Waushara – no update.

7) PLEx

Individuals with Lived Experience are one of 3 types of core members that our consortium has committed to having on our Regional Committee. Several years ago, the PLEx members at that time decided to start meeting for an hour prior to the Regional Committee meetings to network. Over time, participation in the meeting prior to the Regional Committee meeting has diminished. Lori is wondering if there has been PLEx communication/activity outside of committee meetings. Brenda Freeman had been taking the lead, but there hasn't been contact for several months. Lori will work with Honna in an attempt to connect with Brenda to see if there's still interest.

8) 2024 - 2025 Contract Liaison Responsibilities

- See Appendix B – Contract Liaison Responsibilities
- Discussion: Green Lake is willing to continue if there isn't another interested county. Sharing/rotating this responsibility is one of our regional shared services. Adams would be willing if another county took over the fiscal/contractual responsibility. Neither Waupaca nor Waushara's Directors are present today – there may be interest.
- Decision: Green Lake will continue the responsibility for now and the Committee will revisit both the contract liaison and fiscal responsibility pieces in 2024.

9) Regional Training and Quality Assurance Report – Lori Martin, CCS Regional Coordinator

- Enrollment Update
 - See Appendix C
- Quality Assurance
 - Site visits discussed at October program lead meeting –
 - Offered annually. Lori provides an onsite visit to meet with various stakeholders (director, project coordinator, MHP/SUP, service facilitators, fiscal), and discuss areas of strength and need.
 - Some sites find site visits more helpful than others. Lori will be reaching out to sites who are interested in early 2024.

- CCS cost settlement advance requests
 - 100% of costs related to CCS are reimbursable, but only direct service costs are reimbursable on an interim basis. Other costs such as overhead, a service facilitator and supervisor's non-billable time, may only be recouped at the end of the year during the cost reconciliation process.
 - CCS counties can request up to 120% of their previous year's total cost settlement as an advance to help cover program costs throughout the year. Information was forwarded to program leads.
 - Several counties in our region have considered this and decided it isn't a good option given the variability of the different MA-funded programs that are included in the reconciliation process. Some years funds are allocated back to the county, other years there is money owed.
- Regional QA project update
 - See Appendix D
- Training
 - On Oct 30 a training was held in Green Lake related to the roles of Mental Health and Substance Use Professionals. All 6 counties were represented.
 - The plan is still to have Terri Billington share his presentation related to engaging individuals with substance use in CCS with the region's service facilitators.
 - The [2024 list of wraparound workshops and events](#) for CST and CCS programs is available. There is a strong emphasis on opportunities for service facilitators, but also a workshop for supervisors and team members, as well as wraparound seminars and the statewide meeting.
 - There is a wraparound fundamentals for team members workshop in May 13 1:00 – 4:00. Valuable for our regional provider network to attend. Need assistance promoting – providers aren't normally on the state's GovDelivery announcement list.
 - The March 19 wraparound seminar is on the topic of evidence-based practices. Planning is in the initial stages – more information to come.

10) 2024 Meetings

- 2024 Quarterly Meeting Dates (all 2nd or 3rd Wednesdays):
 - 3/20 (to be hosted by Marquette County)
 - 6/12
 - 9/18
 - 12/18
- March agenda items: White Pine/regional coordination satisfaction, location of future meetings, contract liaison and regional coordination fiscal responsibilities

11) Meeting Adjournment

Meeting adjourned at 12:00

Appendix A

Role of the Mental Health and Substance Use Professionals in CCS

CCS Regional Coordinating Committee Meeting
Wednesday, December 13, 2023

Recovery Team (DHS 36.16)

Required

- Consumer
- Service Facilitator
- Mental Health Professional (MHP) and/or Substance Use Professional (SUP)
- Parent or legal representative (if applicable)

Recommended

- Service Providers
- Family Members
- Natural Supports
- Advocates

Mental Health Professional (MHP)

Licensed professionals including: APNPs, psychiatric and mental health NPs, professional counselors, marriage and family therapists, **licensed independent clinical social workers**, psychologists, physicians, psychiatrists.

Substance Use Professional (SUP)

- Clinical substance abuse professional
- Substance abuse counselor
- Clinical social workers, marriage and family therapists, or professional counselors

Regional MHP/SUPs

- **Adams County:** Adam Short
- **Green Lake County:** Nichol Wienkes*
- **Juneau County:** Brook Schluter
- **Marquette County:** Dawn Woodard and Jeremy Lee
- **Waupaca County:** Honna Benson
- **Waushara County:** Jeremy Woodliff and Terri Billington

Responsibilities

- Authorize services (initial and ongoing)
- Team member
- Clinical lens
 - Stages of change
 - Medical necessity
 - Consumer voice and choice
 - Underlying needs
 - Focus on rehabilitation and transition

Additional Responsibilities

- Clinical supervision
- Support wraparound principles and process
- Quality assurance

Common Questions:

- Can a therapist on the team serve as the MHP/SUP?
- Does the MHP/SUP have to attend all team meetings?

Our Region

- Where are we at?
- Examples

Contract Liaison Responsibilities

2-Year Commitment

- | | |
|--|--------------------------|
| • Juneau (Scott Eithun & JoAnn Geiger) | Feb 2016 – April 2019 |
| • Marquette (Mandy Stanley & Jeremy Lee) | April 2019 – Dec 2021 |
| • Green Lake (Jason Jerome & Kate Meyer) | Jan 2022 – December 2023 |

Primary responsibilities

Phone or in-person communication with Regional CCS Coordinator 1 – 2 times per month (depending on need). Topics may include:

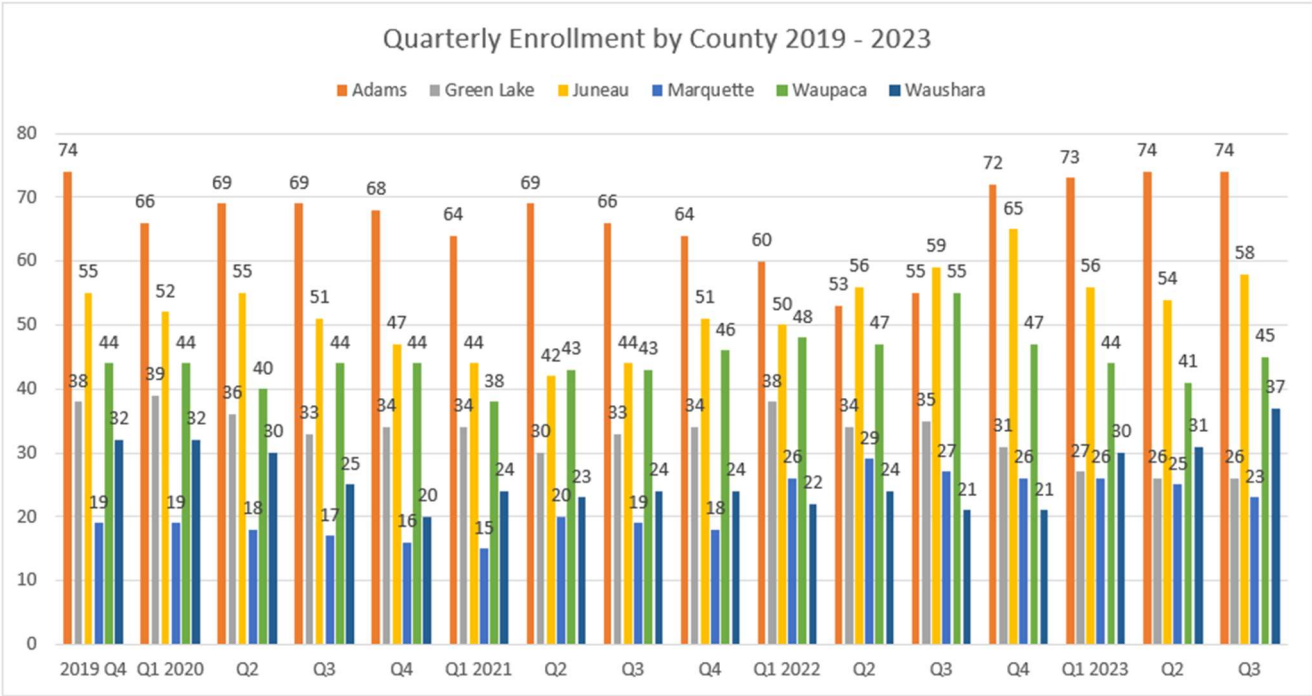
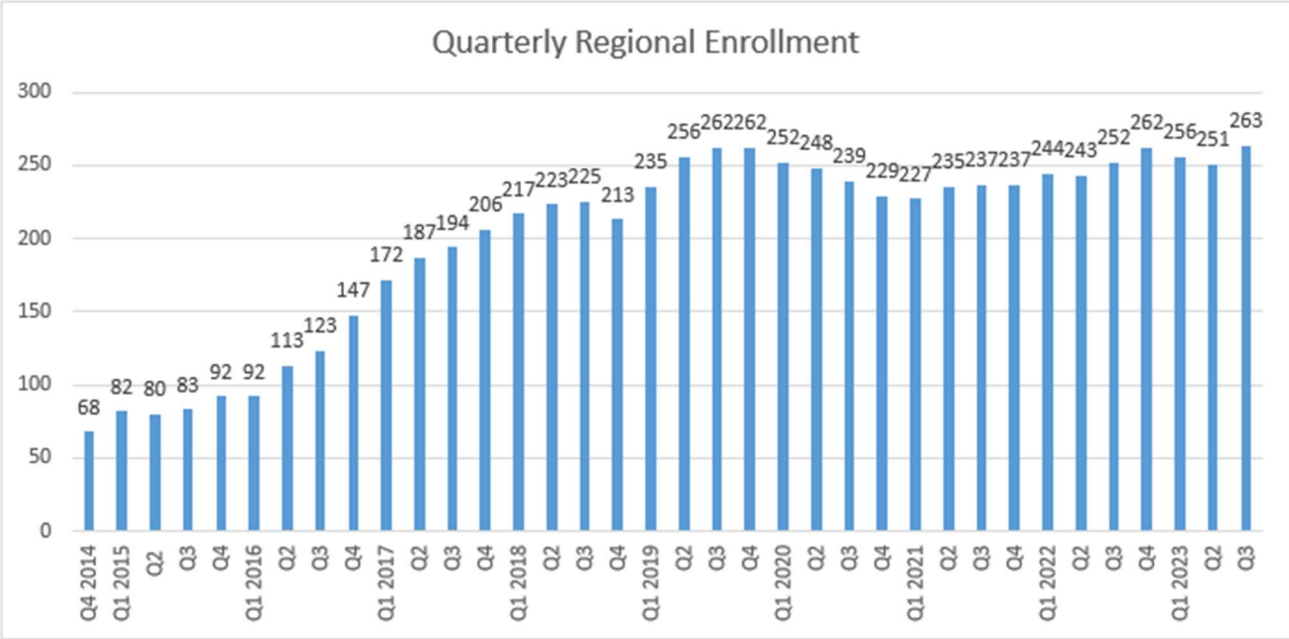
- Reviewing current regional or contract priorities,
- Highlighting areas that are going well or improving, and
- Discussing issues or concerns that have come up and brainstorming possible ways to address.

Ongoing or as needed communication:

- Regional CCS Coordinator includes the contract liaisons on selected email correspondence to keep them informed. Examples include training evaluations and communication with the various state divisions that oversee portions of CCS.
- As needed communication related to questions or issues that come up

Oversee annual evaluation of satisfaction of White Pine’s regional coordination services.

Enrollment Update – 3rd Quarter, 2023



Appendix D

Regional Quality Improvement Project Update December 2023

Focus/Aim: Increase the number of individuals in CCS who have substance use (SU) diagnosis

Start Date: July 2023

Adams County

- Offering CCS as a treatment option/service to individuals with SU diagnoses
- During weekly case assignment staffing, consider whether the individual would be appropriate for the CCS

Green Lake County

- Currently focusing on increasing CCS numbers overall (not specifically SU diagnosis)
- Crisis unit works with individuals with SU who come in through the crisis line to determine needs and offer initial support. If appropriate, they may be referred to CCS in the future.
- Crisis worker is going through functional screen training and eventually CCS service facilitator training so there is the option of transitioning clients from targeted case management to CCS.

Juneau County

- Working closely with their jail – sent CCS promotional material and are referring those who need CCS to the program.

Marquette County

- Added substance use screener to intake process
- Substance use counselor who also does intoxicated driver program and treatment court is a part of CCS group supervision once a month.

Waupaca County

- The county approved an AODA counselor position for 2024, which will hopefully lead to access to care for all consumers in the county, including CCS participants.
- Also currently looking into community AODA providers to partner with in CCS

Waushara County

- CCS staff receive a daily jail roster and review to see if there is a pattern of criminal charges that have a theme of SU concerns. Staff go to the jail to meet these individuals and discuss the program and hope for buy-in and enrollment possibility.
- Working closer with probation and parole office. Agents have given information on individuals that they supervise who have a history of and or are currently struggling with active use.
- CCS staff have been maintaining contact with and attending treatment court in order to help describe the program to staff and have discussions with staff on why CCS staff feel a certain treatment court participant could benefit from CCS.
- CCS staff have been maintaining close contact with the local MAT service to allow smooth referrals from the MAT provider to CCS and vice versa.
- The CCS Supervisor attended a 2-day training session on medications for opioid use disorder, and harm reduction in November.
- Keeping in close contact with outpatient SU services to discuss any cases that they may struggle with. Perhaps some of these outpatient clients who seem to not make progress may benefit from CCS.
- Barrier: as SU clients progress positively, they tend to gain employment and lose MA coverage.