**Central Wisconsin Health Partnership**

**Comprehensive Community Services Regional Coordinating Committee**

**Training and Quality Improvement Committees**

Tuesday, March 20th, 2018

**Present:** Linda Manske and Clara Voightlander – Waushara County; Tancy Helmin and Wade Rasmussen – Marquette County; Allison Else – Adams County; Kate Meyer – Green Lake County; Lori Martin – Regional Coordinator, White Pine Consulting

1. **Site updates**
   1. Adams – serving 37 consumers; recently expanded from 3 to 5 service facilitators. Working to get everyone trained in the functional screen. Serving more youth than adults. Quarterly CCS/CST Coordinating Committee meeting today. Allison would like to visit other counties’ committee meetings. Lori will send summary from her visits to the six counties’ coordinating committee meetings.
   2. Waushara – 37 consumers. Newest staff - Keela moved from CPS unit; slowly taking on teams. Have approval for another service facilitator position when needed.
   3. Discussed quality referrals
   4. Green Lake, 30 consumers; struggling with school referrals that occur as a result of a crisis situation
   5. Marquette – 32 enrolled, one to be discharged.
2. **Training**
3. Ethics and Boundaries Workshop

* The make-up sessions are scheduled for 4/11. 8:30-12:30 for clinical staff and 1:30-4:00 for other staff. It’s scheduled on the same day as the Regional Coordinating Committee meeting; the Behavioral Health Training Partnership will be hosting other sessions of Ethics and Boundaries prior to the licensing deadline.

1. Follow-up to 2/28 Provider Orientation Workshop
   * Committee reviewed evaluation summary from workshop
   * Another workshop scheduled August 1st in Waupaca (registration currently open)
2. Follow-up to 3/7 Service Facilitator Skill Building Workshop
   * Committee reviewed evaluation summary from workshop
   * Sample forms shared – sample 30 day/6 month/12month checklists, service array summary, and sample recovery plan language. All are available on the regional website: <http://www.cwhpartnership.org/ongoing-training.html> (scroll down to “Material from Past Workshops”).
3. Upcoming workshops
   * Statewide CCS meeting April 4th in Wisconsin Dells
   * Sparks Across the Lifespan – Jonathan Cloud, May 9th Green Lake. Registration is open, for more information, please visit: <http://www.cwhpartnership.org/ongoing-training.html>
4. **Quality Improvement**

* Provider letters went out. A few providers have followed up.
* Reviewed updated rate setting tool. The tool is optional for counties and their providers. Lori will distribute an electronic version to the program coordinators and fiscal managers.
* 2017 Consumer Satisfaction Survey – Lori distributed a draft Regional and County-Specific Reports. Electronic copies will be sent.

1. **Other** 
   * + 1. Discussion regarding reimbursement for consumers to attend meetings.
       2. Groups –
          - Waushara – 2 are consumer-led. Walking group, 2 facilitators help. In winter partnered with local gym to use treadmills. Coffee and craft group (consumer lead). Mindfulness group – consumer lead. Considering a group with Living Anew.
          - Green Lake – wellness group (CCS/CSP); goals written into plan. First half of group includes presentation by public health on a particular subject such as nutrition or hygiene, etc., followed by a physical activity. Kid groups in summer – girl group related to self esteem and empowering girls to be ok with who they are; boy groups more activity / hands on activities.
       3. Discussion re: Peer Specialist training
          - Tancy Helmin and Christy Pongratz (Waushara) have applied for the training taking place in May in Neenah. Tancy is interested in carpooling and sharing in the cost of lodging.
       4. DVR
          - Lori will be meeting with Deepa Pal who has been designated to be involved on our CCS Regional Coordinating Committee meeting.
2. **Future Committee Meetings**

* Tuesday, May 22nd (was originally Thursday, May 24)
* Thursday, July 19th
* Thursday, September 20th
* Thursday, November 15th