

Central Wisconsin Health Partnership (CWHP)
Regional Comprehensive Community Services (CCS) Coordinating Committee Meeting
Wednesday, June 6th, 2018
Waushara County Courthouse

Present: Allison Else, and Melissa Winsor – Adams County; Kate Meyer, and Jason Jerome – Green Lake County; Danielle Moore, Tim Cottingham, Megan Conley, and Scott Ethun – Juneau County; Mandy Stanley, Tancy Helmin, and Wade Rasmussen – Marquette County; Dawn Buchholtz, Christy Pongratz, and Clara Voigtlander – Waushara County; Jan McDonough and Jill Amos-Polifka, and Tom Jadin, Waupaca County; Elizabeth Dehling, Area Administration; Danielle Graham-Heine, WI DCTS; and Lori Martin – White Pine Consulting Service

1. Welcome and Introductions.

- Meeting called to order by Tim Cottingham, Committee Chair, at 10:05

2. Approval of agenda

- No corrections or additions were noted Tancy motioned to approve the agenda; Mellissa seconded; all in favor; motion passes.

3. Approval of meeting minutes from April 11th meeting

- No corrections or additions were noted

4. County Updates

- **Adams** – Family Care is being developed; the plan is to begin enrolling consumers on July 1st. There are currently 45 CCS consumers. Staff changes – currently down one Service Facilitator (Lenna Hamilton left). Allison will oversee CCS; Diane Osborn will be Allison’s Supervisor and oversee CST, CCS, CLTS. Kay Saarinen-Barr will be managing Behavioral Health and Crisis.
- **Marquette** – 31 CCS consumers enrolled. Recently hired an individual to provide service facilitation/case management for youth dually enrolled in CLTS and CCS.
- **Juneau** – 51 consumers enrolled; 3 have been successfully discharged since our last meeting – had celebrations. 24 consumers in referral process. A letter was sent individuals on the referral list. Individuals who responded as being interested are being prioritized. Megan started last week as Juneau County’s newest Service Facilitator.
- **Green Lake** – 31 consumers enrolled in CCS, 1/3 are youth. Successful graduations planned for summer. 6 – 8 in referral process. Green Lake would like to gauge interest in region for groups, specifically Moral Reconciliation Therapy (MRT) and Seeking Safety groups. Nicole Grathen (920) 294-4070, ngrathen@co.green-lake.wi.us would be contact. Discussed transportation as a possible barrier – MTM Non-Emergency Medical Transportation may be an option.
- **Waupaca** – 32 consumers open in CCS; 17 in referral. In addition to 2 CCS workers, 4 CST workers are also facilitating CCS teams. A joint referral form for CST and CCS has been developed. Looking to hire a CCS/CSP supervisor.
- **Waushara** – currently serving 38 consumers. Currently meeting needs of referrals. 6 referrals currently pending. Looking to fill service facilitator and mentor positions. Expanding resources with outside providers. Reaching out to Family Health La Clinica to possibly partner with them and their MAT program. Still working to hire a bilingual receptionist. The CPS position vacated by Keelya Phillipps has been filled.

5. Consumer Updates from PLEX (Persons with Lived Experience) members

- Tom shared that he is a Certified Peer Specialist in Wisconsin with significant lived experience. He is currently employed at a group home where he works with men with significant mental health issues. He shared an update that NAMI has expanded to Waupaca, several groups and classes are available.
- Jill shared information related to the “Turn a Life Around” campaign, to raise awareness of the need for foster homes in WI.

6. Juneau County’s Contract Liaison Report – Scott Ethun and JoAnn Geiger

- Scott shared an update. He and JoAnn continue to have every-other-week discussions. Impressed at work our region is doing around Provider development, reimbursement, and documentation.

7. Regional Coordinator Report

a) Committee Membership

- Committee reviewed the CWHP Regional Coordinating Committee policy related to membership, which states:
 1. The RCC will include a minimum of 18 representatives (three representatives from each partnering county) from each of the following categories:
 - a. One county staff having responsibility for the provision of CCS services. At minimum there will be the CCS Service Director representing each Human Services Department.
 - b. One consumer of behavioral health services, or the primary caregiver of a consumer who is a youth. These will likely include consumers of behavioral health services generally, including family members and advocates, with preference given to those served by CCS programs.
 - c. One County Board member or designee.

Additional county representatives, members of the Central Wisconsin Health Partnership (CWHP), and community stakeholders are encouraged to attend and participate.
 2. Stipends for consumer and County Board member participation will be provided by their respective Human Services Department.
- Currently, all 6 counties have identified consumer members, and at any given meeting 2 to 5 attend. Consumer involvement has strengthened significantly since the inception of PLEX meetings prior to the larger committee meetings.
- The issue of stipends for consumer involvement has been discussed over the past few meetings, and has improved.
- The gap is County Board members. Only 2 of the 4 counties have representation – Waushara and Juneau Counties.
- Tim talked about the importance of educating the County Board on CCS. Scott brings a different DHS unit to visit and share what they do with the Board each month; CCS staff come 2 times/year to share successes and info re: the program. Consumer’s share their story. Important to communicate that this is a 100% funded program.
- Counties without County Board representation were asked to consider who could fill that role.

b) Partnership with the Division of Vocational Rehabilitation (DVR)

- Deepa attended our April meeting and shared what types of services and limitations DVR counselors had, as well as the important role that the CCS service facilitators play.

- In follow-up, Deepa shared contact information for the CCS leads in each of the 6 counties with the appropriate DVR supervisors and encouraged them to reach out.
- Lori also shared DVR supervisor contact info with the CCS leads and encouraged them to reach out. Lori shared a summary of the roles of DVR counselors with the Service Facilitator Group.
- Deepa then spoke personally with the supervisors and encouraged them to set up 1:1 meetings which she would be happy to attend.
- Committee Members appreciated this follow-up and feel these connections will be sufficient for now to meet our goal of improved working relationships. Members don't feel there is a need for Deepa and/or the DVR supervisors to attend these Committee meetings unless there is a specific need or request. Lori will follow-up with Deepa.
- There was a suggestion that possible Deepa visit once/per year and to give report on services in the region.

c) Training Subcommittee Report

- Upcoming regional workshops
 - June 6: Working with Individuals with SU Disorders – Stages of Treatment
 - July 11: Treatment Planning and SMART Objectives
 - Aug 1: New Provider Orientation
 - Sept 12th: Statewide CST/CCS meeting
- Ideas for topics for Oct, Nov, and Dec
 - Public health and CCS (Lori is working on this – Jodi Field a PHN with Juneau has offered to help)
 - Documentation / TARP note training for all regional providers
 - Paraprofessionals – boundaries and ethics.
 - Juneau County is hosting two workshops for MA or BA level workers who need continuing education credits for their licensure on October 31st. These trainings will be open to the region.
 - There is still interest in a boundaries and ethics workshop for paraprofessionals. Lori will follow-up with the Behavioral Health Training Partnership.

d) Quality Improvement (QI) Subcommittee Report

- Site visit outline and scheduling
 - Committee reviewed draft site visit outline provided by Lori.
 - Lori will begin scheduling visits to take place this summer and fall.
- Contracted Providers –what's working, what's not, and what's needed (next steps)
 - Lori shared "Interpretive Decision-Making and Risk Management" model which depicts how procedural decisions counties make related to DHS 36 and MA interpretation carry with them varying levels of risk.
 - Another area of concern is quality documentation. All six counties are encountering inadequate progress notes, even after having discussions with providers. Lori has met with a couple of providers to provide onsite training and has appointments with two additional providers.
 - The Subcommittee discussed possible next steps including provider training opportunities (e.g. TARP / documentation training this fall), as well as considering quarterly meetings for managers of provider agencies - possibly in Wisconsin Dells. Lori is also available to help with provider development and rate setting support.

8. Other

a) Crisis stabilization update

- Children’s Stabilization Efforts – Dawn shared an update. She believes development of Statement of Scope was approved by Governor’s office, but it hasn’t been made available publicly, and there is yet to be an RFP.
- In-home crisis services pilot: Waushara, Green Lake, Marquette, Sauk and Columbia counties met with Pat Cork from DHS and Ron Hermes from DCF regarding possible funding to start a youth, in-home crisis services program. There may be some funding available; additional information may be available in the next couple of weeks.

b) Community Event to include Legislators

- Committee discussed alternative to the event previously discussed – assigning a group to go down to Madison to meet with Legislators and share information related to CCS. Scott reflected on “Human Services Day at the Capitol”. Elizabeth offered to follow-up with a few aides to see when the best time of year would be to plan such a visit.

9. Next meeting – Wednesday, August 1st, 2018

Waupaca County Courthouse, Waupaca

Meeting adjourned at 11:45 AM