

**Central Wisconsin Health Partnership  
Comprehensive Community Services (CCS)  
Regional Coordinating Committee (RCC) Meeting  
Wednesday, March 19**

**Participants:** Erin Kobylski, and Megan Grabarski – Adams County; Kate Meyer, and Stephanie Good – Green Lake County; Dawn Buchholz, and Tammy Lancaster – Juneau County; Mary Walters (Chair), Kristin Flannery, and Mandy Stanley – Marquette County; Scott Purchatzke, and Honna Benson – Waupaca County; Terri Billington – Waushara County; Lori Martin – White Pine Consulting; Julie Shew, and Shelli Essmann – Area Administration

**1) Introductions**

- Committee welcomes Scott Purchatzke, Waupaca County Board of Supervisors.

**2) Approval of agenda**

- Motion made by Kate Meyer, seconded by Mandy Stanley. All in favor, motion approved.

**3) Approval of meeting minutes from December 18, 2024, meeting**

- Motion made by Mandy Stanley, seconded by Kate Meyer. All in favor, motion approved.

**4) Sharing of Success in CCS – Green Lake County**

- Stephanie Good, service facilitator, shared an example of a client’s journey and success in CCS.

**5) CCS Education Presentation**

- “CCS Education Presentation” became a standing agenda following the June 2022 Leadership Forum and subsequent Regional Coordinating Committee meeting which explored what’s working and what’s not related to the regional CCS partnership and Committee meetings.
- Committee reviewed and discussed list of topics to date and possible future topics (SEE APPENDIX A)
- Question and discussion related to a recent WI DHS memo regarding 2025 audit requirements for CCS providers. Lori will follow up with Area Administration and provide an update by or at our next Committee meeting.

**6) Contract Liaison – Waushara County**

- White Pine/Regional Coordination satisfaction survey
  - Committee reviewed and discussed current survey questions and proposed questions moving forward (SEE APPENDIX B). The proposed questions/statements are based on current work plan goals and could be rated using a Likert scale. Suggestion to also include opportunity for open-ended comments.
  - Lori, Clara, and Terri will discuss survey distribution and data collection with a goal of sharing data at June Committee meeting.

**7) County Roundtable (Program Staff, PLEx, Board Member)**

*Sharing of CCS-related updates, community activities, unique and shared services, success stories, areas of needed support.*

- a) Adams – Megan Grabarski has filled the Coordinated Services Supervisor position; part of her responsibilities includes the role Mental Health Professional in CCS. The Titan group for youth is

expanding to sessions every other week. In the process of converting agency forms and records to an electronic health record. Currently short two service facilitator positions.

- b) Green Lake – Jason Jerome is serving as the interim County Administrator, in addition to his DHS Director responsibilities. All CCS positions are filled. Staff have been participating in wraparound fundamentals workshops.
- c) Juneau – Efforts continue developing group opportunities for consumers including a walking group and DBT group. A CCS consumer has started a sober meet at a local park. A therapist position was cut during budgeting process, and a crisis position has also been paused. Because they were successful in obtaining grant funding, they can hire sooner. Room 209 has been reserved for our June 11<sup>th</sup> Regional Coordinating Committee meeting in Mauston.
- d) Marquette – Recent CCS Division of Quality Assurance (DQA) site survey went well; focus was on supervision hours and logs as well as file reviews. Received a crisis grant to support a drop in crisis center in Montello; working with Unity recovery on the project. Combined CCS and CST Coordinating Committee has been working well, including the recent addition of a youth member.
- e) Waupaca – Kim Krager who was in the position of Behavioral Health Manager is now in the position of Deputy Director. CCS is fully staffed with 5 service facilitators. The Waupaca County Court House is undergoing major renovations and staff will be relocating mid-April.
- f) Waushara – Candidates have been interviewed for open positions in Crisis and Community Support Program (CSP). A Substance Use case management position has been funded through a State Opioid Response (SOR) grant. A newly hired CCS service facilitator has been onboarded and will be facilitating their first case this week. Planning for summer group activities for youth.

#### **8) Regional Training and Quality Assurance Report – Lori Martin, CCS Regional Coordinator**

- The February CCS program lead meeting was cancelled due to illness. Lori shared that the group is working on clarifying regional CCS orientation and training guidelines including:
  - Amount of training needed
  - Determination of staff qualifications
  - Taking into account amount of experience
  - Possibility of defining special situations such as DSPS licensed professionals (therapists, psychologists, PA, social workers) ability to use training required for their licensure.
- Another topic of current interest to the group is the development of guidelines for the intersection of CCS with different placement types such as intensive outpatient, hospitalization, and partial hospitalization.
- Considering use of team member closure surveys as a data collection tool.
- Review of CCS Enrollment Data (SEE APPENDIX C)

#### **9) Next Meeting: June 11**

- To be hosted by Juneau County in Mauston, Room 209
- Agenda items – follow-up on audits for providers; review regional coordination satisfaction survey data; Juneau County CCS success sharing

#### **10) Meeting Adjournment – 11:48**

## **APPENDIX A**

### **CCS Educational Presentation Topics**

#### **Educational presentations to date:**

- Sept 2022 – The Golden Thread
- Dec 2022 – CCS Service Array
- March 2023 – What it means to Collaborate in CCS (Chef Shelly and the 5 C's)
- June 2023 – Consumer voice and choice, and medical necessity
- September 2023 – Regional shared services
- Dec 2023 – role of MHP/SUP
- March 2024 – OIG, DCTS, DMS, DQA...
- June 2024 – none
- Sept 2024 – Service Facilitator Training and Onboarding
- Dec 2024 – Statewide Coordinating Committee Support Project Results

#### **Possible Future Topics**

- CCS and out-of-home care (day treatment, intensive outpatient, partial hospitalization)
- CLTS and CCS
- CCS Contract Providers (knowledge and skill, contracting, expectations)
- Waivers and variances
- CCS costs and Medicaid reimbursement (and risk management)
- Personnel (MHP/SUP, Administrator, Service Director, Service Facilitators), staff member qualifications, volunteers
- Supervision
- Orientation and training requirements
- Consumer application, determination of need, admission, assessment, initial plan (1<sup>st</sup> 30 days)
- Use of abbreviated assessment
- Role of recovery team
- Service planning process
- Planning for transition/discharge

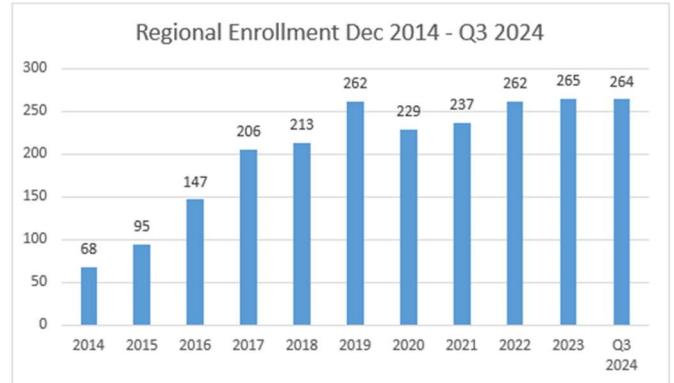
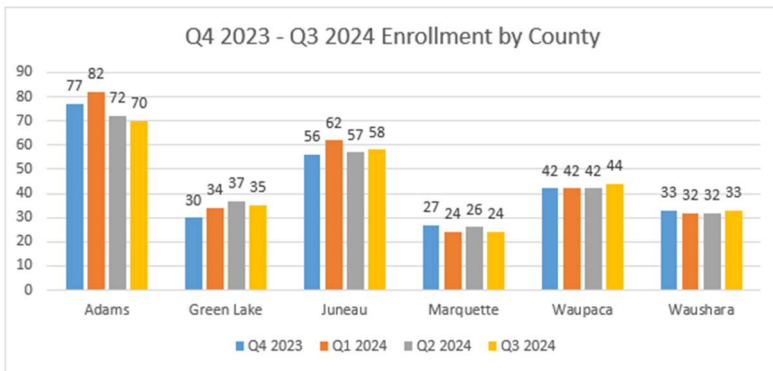
**APPENDIX B**

**White Pine Consulting – Regional Coordination Satisfaction Survey**

Current Questions	Proposed Questions (based on current Work Plan)
<p>What has been helpful/beneficial about the services provided by White Pine?</p> <p>What aspect do you feel could be improved?</p> <p>Do you receive timely and helpful communication?</p> <p>Are you receiving quality information/resources?</p> <p>Do you receive adequate training and technical assistance? If not what can be improved?</p> <p>Do you have any other thoughts or recommendations?</p>	<p>Regional CCS supervisors/lead workers are adequately supported.</p> <p>The region’s CCS-related training needs are met.</p> <p>Regional quality assurance efforts are adequate.</p> <p>The regional website is used as a resource.</p> <p>CCS-related questions posed to the regional coordinator are responded to in a timely and quality manner.</p> <p>The regional coordinator utilizes statewide and regional resources when responding to questions or offering guidance.</p> <p>The regional coordinating committee functions to support regional efforts.</p> <p>As needed support is given to county’s individual CCS programs.</p>

APPENDIX C

Enrollment Data



Statewide CCS Enrollment  
Moment in time - 3rd Q 2024

County or Tr	Number
Menominee	0
Price	0
Red Cliff	0
Sawyer	1
Iron	4
Forest	5
LDF Tribe	8
Oconto	8
Vilas	9
Pepin	14
Marinette	18
Iowa	19
Marquette	24
Crawford	27
Buffalo	30
Lafayette	30
Calumet	31
Taylor	31
Ashland	32
Vernon	33
Waushara	33
Green Lake	35
LCO Tribe	35
Green	42
Waupaca	44
Oneida	45
Kewaunee	49
Bayfield	50
Richland	51
Burnett	54
Shawano	54
Door	58
Juneau	58
Rusk	58
Ozaukee	59

Trempealeau	59
Jackson	61
Grant	62
Langlade	65
Fond du Lac	66
Adams	70
Pierce	71
Dunn	95
Washburn	99
St. Croix	107
Clark	111
Winnebago	118
Lincoln	121
Manitowoc	121
Walworth	122
Polk	144
Columbia	150
Monroe	154
Barron	161
Chippewa	186
Jefferson	208
Racine	211
Washington	219
Portage	221
Brown	226
Dodge	226
Outagamie	229
Wood	231
Sheboygan	247
La Crosse	254
Waukesha	260
Eau Claire	273
Rock	355
Sauk	415
Kenosha	479
Marathon	504
Milwaukee	2443
Dane	2448

TOTAL 12641  
AVE 173 112