

**Central Wisconsin Health Partnership  
Comprehensive Community Services (CCS)  
Regional Coordinating Committee (RCC) Meeting**

**Wednesday, June 12  
Waushara County Government Center**

**Participants:** Kelly Oleson, Marge Edwards, and Erin Kobylski – Adams County; Greg Metzler, and Kate Meyer – Green Lake County; Dawn Buchholz, Betty Kryka, Jim Ryczek, and Tammy Lancaster – Juneau County; Dawn Woodard, Mary Walters, Mandy Stanley, Jess Shaker, and Wendy Toutant – Marquette County; Mary Solheim – Waupaca County; Clara Voightlander, Jeremy Woodliff, Kim Whitaker, and Candice Baker – Waushara County; Sheli Essmann – Southern Region Area Administration; Lori Martin – CCS Regional Coordination

**1) Introductions**

- Committee welcomed new members Betty Kryka and Jim Ryczek, Juneau County Board of Supervisors; Marge Edwards, Adams County Board of Supervisors; Tammy Lancaster, PLEx with Juneau County; and Candice Baker, PLEx with Waushara County.

**2) Approval of agenda**

- Motion to approve agenda, seconded, all in favor. Motion carried.

**3) Approval of meeting minutes from March 20, 2024, meeting**

- Motion to approve agenda, seconded, all in favor. Motion carried.

**4) Sharing of Success in CCS – Juneau County CCS Participant**

- Tammy Lancaster shared her experience in CCS and how the support helped her through struggles with homelessness, anxiety, and health issues. The process strengthened her skills and natural support network. She now has hope for her future and enjoys spending time with her grandchildren.

**5) County Roundtable**

- a) **Adams** – In January the Coordinated Services and Child and Family units engaged in a PDSA (Plan, Do, Study, Act) cycle to address system and referral issues. They developed a plan to help ensure consumers have better access to services. The process helped build cross-unit relationships and increase understanding of units’ roles and responsibilities.  
Annual Summer Experience programming started today with 25 youth.
- b) **Green Lake** – Efforts to bolster the local CCS coordinating committee meeting are resulting in increased community and consumer involvement. CCS program is currently fully staffed. Efforts to spread MHP responsibilities across several individuals continues; as a result, assessments are becoming much more needs-based and comprehensive.
- c) **Juneau** – Openings posted for CCS therapist and service facilitator positions; would prefer an MA-level candidate. Also have vacancies in CSP, CLTS, and CPS.  
A collaborative meeting is planned for August to include clinic, CCS/CST and CPS staff to participate in the PDSA process targeting vocational efforts with youth.

52 currently enrolled in CCS, 12 in CST, 20 in process. Recently hired a new CCS service facilitator.

A 6-week mindfulness group for youth started this week.

- d) **Marquette** – 25 individuals enrolled in CCS, 4 pending. Been focusing on the assessment process including substance use screening, ACES, a depression and anxiety screen, and Community Interests Inventory (CII). Results of the CII will be used to inform future development of groups and activities.

The adult social group plans to meet 4 times/year. A picnic is planned in July.

Recharge youth group is engaging in DBT skill development some experiential learning.

Working on credentialing the food bank coordinator to provide job skill development services through CCS.

- e) **Waupaca** – Honna (CCS Program Supervisor) is on maternity leave until September. Current efforts underway to improve paperwork and procedure consistency across CCS staff.
- f) **Waushara** – Two vacant CCS positions; one will be filled by a former guidance counselor starting in July. Summer worker will be providing services as a rehabilitation worker. Current focus of program is to develop natural and community supports. Sponsoring a play for CCS youth where the youth will be involved in various aspects of the production. Also supporting networking events for families; trying to accommodate individuals of all ages (youth and parents).

## 6) White Pine/regional coordination satisfaction

- Kate Meyer shared that over the years, the information gathered from the survey is the same/status quo. Would like the group to consider what they hope to accomplish with the survey and possibly modify it for next year.

Next steps – Kate will ask Jason Jerome to send the current survey questions to the Directors to review and brainstorm what they would like to evaluate moving forward. Information will be brought back to this Committee in September.

## 7) Contract Liaison and Fiscal Agent Responsibilities

- In follow-up to the discussion at our December meeting, Lori Martin sent an email to the six Directors related to the roles of the contract liaison and fiscal agent responsibilities.
- Per our regional CCS MOU, the contract liaison role is a 2-year rotating commitment currently held by Green Lake (commitment ended Dec 2023). A description of responsibilities was included with the email.
- The fiscal agent role is not specified as a rotating role, but as discussed in December it could be. Lori reached out to Adams County's Fiscal Manager, Wendy Pierce, who provided an overview of responsibilities that was also shared. Wendy expressed that the role isn't a burden and they don't have a problem continuing.
- Marquette County responded they do not have the capacity to take on a role at this time. (Note – they were in the role of contract liaison 2019 – 2021.)
- Committee discussion
  - Waushara County is willing to take on the role of contract liaison. Kate will ask Jason to reach out to Clara regarding role transition.
  - Waupaca County is interested in the role after Waushara County's commitment has ended.
  - Adams County will continue as the fiscal agent.

## 8) Update on possible regional use of Connections App

- Green Lake, Waushara and Marquette applied jointly for a DHS suicide prevention grant and considered the possibility of including the App as part of the proposal. The cost for the 3 counties was estimated at \$25,000. Given the total grant amount, the group decided against including the App in the proposal.
- Marquette County's contract will be expiring in Sept of 2025. It would be helpful to know before then if other counties are interested. One-time additional block grant funds were used to cover the initial costs. Funding for ongoing use needs to be explored.
- Marquette is implementing a contingency management program (reward system) in an effort to increase use. Block grant funds will allow up to \$75 per year per consumer for this purpose. Examples of opportunities to offer rewards include onboarding, posting on message boards, negative UAs, and participation in therapy appointments.
- If other counties are interested in more partnering with Marquette County, please contact Dawn Woodard.

## 9) Regional Training and Quality Assurance Report

### Training

- On June 5<sup>th</sup> a workshop on the topic of working with youth with problematic sexualized behaviors was facilitated by a presenter with a child advocacy organization out of NE who specializes in this topic. It was attended by 49 individuals (primarily service facilitators) representing all 6 counties in our region.
- There are a couple of upcoming wraparound training events that may be of interest to Coordinating Committee members. The Sept 24 wraparound seminar will focus on the role of certified parent peer specialists and their role on CCS teams. The September 11 CCS/CST Statewide Meeting focuses on working with youth and families with co-occurring disorders. Lori will send registration information to the Committee when it becomes available. Both are held virtually and are free to attend.

### Enrollment Report

- Lori sent an enrollment report with the March meeting minutes that reflects enrollment at the end of 2023 and compares that with end-of-year enrollments since 2014.
- Lori plans to report on 1<sup>st</sup> quarter 2024 data at the September meeting.

### Site Visits

- Between February and April of this year, Lori conducted site visits with interested counties.
- Themes:
  - working with contracted providers – consistency across providers and counties in our region, expectations and contracting
  - continue to find areas we can be consistent across counties related to forms/policies/procedures
  - service facilitator onboarding
- Discussion – Dawn Buchholz expressed interest in having a Director meeting to review and discuss the CWHP CCS regional contract addendum. Lori will add to agenda for next contract liaison meeting.

CWHP Website <https://www.cwhpartnership.org/>

- CWHP Consortium is leading an effort to update and rebrand the CWHP website, with Family Health La Clinica as the hosting agency. Part of the project was pulling over the CCS related content. Lori will facilitate an overview of the updated site during our September meeting.
- Question related to the status of the PLEx group meeting outside of the larger committee meetings. Lori is available to support PLEx efforts to meet if there is a PLEx member willing to take the lead. Tammy expressed interest in learning more about what this might entail; Lori will follow-up with her.

**9) 2024 Meetings: 9/18, and 12/18**

- Discuss agenda items and location
  - Juneau County will host the September meeting
  - December will be hosted by Marquette County
  - Agenda items for 9/18:
    - Need success story – please contact Lori with suggestions
    - Educational topic to be determined (please share suggestions with Lori)
    - 2024 enrollment data report
    - Regional Coordination Satisfaction Survey (follow-up discussion)
    - New CWHP website review

**10) Meeting Adjourned at 11:59 AM**