**Central Wisconsin Health Partnership (CWHP)**

**Regional Comprehensive Community Services (CCS) Coordinating Committee Meeting**

**Wednesday, April 10th**

**Juneau County Services Building**

**Mauston, WI**

**Present:** Melissa Winsor and Kay Saarinen-Barr – Adams County; Jason Jerome, and Kate Meyer – Green Lake County; Tim Cottingham, Siobhan Anderson, Danielle Moore, Linda Calaway, Dawn Buchholz, and Char Eastham – Juneau County; Mandy Stanley, Tancy Helmin, and Jeremy Lee – Marquette County; Dennis Wedde, Christy Pongratz, and Greg Erickson – Waushara County; Bridgett Barkalow, Chuck Price, Jan Lehrer, Brenda Freeman, and Jan McDonough – Waupaca County; and Lori Martin – White Pine Consulting Service

1. **Welcome and Introductions.**

* Meeting called to order by Dennis Wedde, Committee Chair, at 10:00. Dennis shared that this may be his last meeting. He and his wife are moving to a home across the Waushara County line, which may mean stepping down as Waushara County Board Supervisor and representative on this committee.

1. **Approval of agenda**

* No corrections or additions were noted

1. **Approval of meeting minutes from February 13th 2019 meeting**

* No corrections or additions were noted

1. **County Updates (please include potential opportunities for shared services)**

Lori noted that expanding shared services in the region was one of the pieces of feedback from the 2018 White Pine evaluation.

* + - **Adams** – 57 consumers; 10 in referral; fully staffed and doing well. A couple of consumers are receiving services through both CLTS and CCS. Roche a Cri Recovery Center is serving individuals who have both Substance Use and Mental Health issues. A recent Division of Quality Assurance CCS program survey resulted in no citations.
* **Green Lake** – 32 consumers. Continue to have groups including Seeking Safety and Moral Reconation Therapy (MRT) (shared service opportunities). Contracting with St A’s out of Milwaukee for Neurosequential Model of Therapeutics (NMT) assessments for youth with significant trauma needs. Planning includes school, family, and other providers.
* **Juneau** – 58 consumers. Enrolled 9, discharged 7, 14 in referral (5 of which are lined up to be screened). Art group for adults (contract with Artistic Expressions), hoping to open a youth art group. Strengthening Families (trauma-informed parenting); mindfulness (teaching skills related to wellness, health living, appropriate reactions to situations) – 8 week closed group; garden group this summer.
* **Marquette** – 23 consumers; 2 discharges; 4 pending applications; shared services – working on strengthening coordinating committee and hope to expand opportunities for consumers.
* **Waupaca** – 35 open, 1 ready to discharge successfully. 25 – 28 in referral. Recently hired 2 new service facilitators; they have completed their required training and are shadowing other workers. Plan to facilitate their own cases within the next few weeks. There is also increased effort to ensure high quality services and consistency in reporting and documentation of services. Several processes have been implemented to ensure compliance with DHS 36 and Medicaid (e.g. rate setting tool and expectations related to time and service documentation). Hosting a new provider orientation workshop as well as a service facilitation workshop on Friday. Shared services – in process of working with DHS on “One key question” – would you like to become pregnant in the next year; partnering with Health Connections program / Public Health.
* **Waushara** – 38 open cases, 4 in referral, 1 consumer going to a group in Waupaca. Youth diversion program used with success with individuals in crisis; could be helpful in CCS developing crisis plans.

1. **PLEX (Persons with Lived Experience)**

* An individual who has been involved in the CCS program since October shared her experience, including how CCS has helped her reach out to and organizing opportunities for others who experience mental health and substance use issues.
* The PLEX group will be exploring resource available in each of their counties and then sharing that information at the next meeting, in hopes of expanding shared services and/or duplicating successful efforts in more counties.
* Juneau county shared their new quarterly newsletter that was developed by their PLEX members with support from the CCS Coordinator.

1. **Juneau County’s Contract Liaison Report – JoAnn Geiger**

* Contract Liaison Role – Juneau County / Scott and Joanne have been the contract liaisons since January 2016. With Scott’s transition out of the Director role, the thought was that it would be a natural time to see if any of the other counties wanted this role.
* Responsibilities include a phone conference or in-person visit approximately every two weeks/twice per month for the purpose of sharing information and gleaning feedback. Topics may include reviewing current priorities, highlighting areas that are going well, and discussing issues or concerns – brainstorming possible ways to address. There is also an annual evaluation of White Pine’s coordination services.
* Lori, Dawn, and JoAnn have a meeting following this meeting and can discuss further.

1. **Regional Coordinator Report**
2. **CCS orientation for new members**
   * An overview presentation for new Committee members was offered during the February Committee meeting, but not all new members were present. At that meeting, a suggestion was that the presentation be offered again right before this/current meeting; at 9:00 during the PLEX meeting. This ended up not working. Lori will follow-up with the individual(s) who still need orientation and work out a time that works for them.
3. **Follow-up to White Pine / Regional Coordinator Annual Evaluation**

* At the February meeting, JoAnn shared the results of the 2018 White Pine Contract Evaluation which asked for feedback regarding the regional coordination services provided by Lori Martin. In addition to a summary of strengths, there were also a few “areas of growth” identified. Lori shared an update on progress toward responding to each:
  + More variety in trainers for the trainings offered: Lori will share more information during the training committee update
  + More intensive training for CCS Service Facilitators – Lori has developed a 3-hour interactive workshop that focuses on skill development. It can be delivered as needed to a particular county – e.g. she recently shared it with Adams County who has several new(er) staff; or on a regional basis – e.g. there is a workshop this Friday afternoon in Waupaca. Similarly, several regional workshops this year will focus on expanding service facilitator and providers’ “tool boxes”.
  + Centralized online training for contracted providers – orientation video posted on the CWHP website; Lori is co-currently working on the next 2 videos – quality progress notes, and the service array.
  + Increase in shared services across the region – as previously mentioned, this topic was added to the “county update” portion of the Committee’s agenda.

1. **Training**

* The region has hosted 3 workshops already this year: Service Facilitation skills for high powered teaming in January, Hoarding 101 in February, and Sparks for Consumers in March. All were well received.
* The training committee would like to schedule additional workshop opportunities that are specific to consumer audiences. A couple of possibilities are a Sparks for Youth workshop in July, and a possible Love and Logic workshop.
* Three upcoming workshops:
  + This Friday, CCS Provider Orientation (AM) and Service Facilitation Skills (PM) at FVTC regional center in Waupaca.
  + May 8th in Green Lake – skills utilized in Dialectical Behavior Therapy, namely mindfulness, distress tolerance, emotional regulation
  + May 13th in Adams – CCS Provider Orientation
* Workshops in the process of being scheduled:
  + June 19th – Working with Individuals with Personality Disorders, Dr. David Mays (Lori is working to confirm the location)
  + July – Sparks for Youth (previously mentioned)
  + July or August - Scott Caldwell and Theresa Kuehl – Skills used in Motivational Interviewing (such as accurate empathy and reflective listening).
* As previously mentioned, another focus of the training committee is the development of online training videos.

1. **Quality Improvement (QI) Subcommittee Report**

* Part of Lori’s ongoing role with the region and on the QI committee is fielding, researching, and responding to CCS-related questions. This proves to be a challenging task given the various state agencies involved. Current topics including CCS and substance use services (DHS 75 requirements); reimbursement for supervision time; and CCS when a youth has both autism and other mental health diagnoses.

The QI Committee has also been working on updates to several regional forms in an attempt to improve continuity and user friendliness. Updated forms are currently being piloted.

* Lori led review of the results of the 2018 Regional Satisfaction Survey Report

1. **Other**
   1. Tim gave an update on April 2nd Human services day at the Capitol

**9. Next meeting** – Wednesday, June 12th, 10:00 – Noon, Waushara County Courthouse Demonstration Room