

**Central Wisconsin Health Partnership
Comprehensive Community Services (CCS)
Regional Coordinating Committee (RCC) Meeting
Wednesday, June 9, 2021, 10:00 – 12:00**

Participants: Tim Cottingham (Chair), Dawn Buchholz, Alivia Lensing, Brooke Schluter, and Tara Achley – Juneau County; Kay Saarinen-Barr, Jill Amos-Polifka, Shawna Hansen, Jill Amos-Polifka, and Brenda Freeman – Waupaca County; Dr. Toni Morgan-Jones – Waushara County; Jason Jerome and Kate Meyer – Green Lake County; Adam Short, Diane Osborn, and Dave Zelenski – Adams County; Mary Walters, Jeremy Lee, and Mandy Stanley – Marquette County; Lori Martin – Regional Coordination, White Pine Consulting

1) Welcome and Introductions

- Dennis Wedde – long term county board member, human board chair, chair of this committee. Passed away a few months ago; the memorial service is this Saturday in Wautoma. Dennis was an advocate for human services programs including CCS. A card will be sent on behalf of this Committee.

2) Approval of agenda

- No changes or discussion – agenda approved

3) Approval of meeting minutes from March 10, 2021 meeting

- Jason moved to approve, Mary seconded, minutes approved

4) County Updates (share a success story)

- Adams – fully staffed CCS program. 58 enrolled, no waiting list. Success story – in past summers, Adams has sponsored a summer experience at a local campground for youth with mental health needs, including youth in CCS. This summer, there will be a series of day camps.
- Green Lake – 33 consumers; seeing an increase in interest in the program. Success story – A therapist working with a youth in CCS shared a book with the father: “The Body Keeps a Score” by Bessel van der Kolk. Just by sharing the book, the entire course of the child’s treatment has changed.
- Juneau - fully staffed. Recently hired a male CCS facilitator. 54 consumers enrolled, 2 on referral list. Mary Jo Onsager has been hired as Deputy Director; starts July 5th, will be hiring for CSP manager position currently held by Mary Jo.
- Marquette – staff are back in the office and holding in-person team meetings; 15 clients, 2 in process of being enrolled. Success story - Consumer events will begin again in July with a picnic in the park. Consumer events are planned for the first Friday of each month.
- Waupaca – 1 open position attempting to fill. Success story – A consumer who has had a rocky past, including in and out of several foster homes has graduated from high school. The team had a celebration. The service facilitator was instrumental in the success.
- Waushara – 31 consumers, 4-5 referrals. Success story – Craft group has continued through the pandemic and has expanded. Cooking group planning to go back to a normal routine, have been cooking in the park. Also plan to have picnics for consumers during the summer. A consumer is applying to be a peer recovery specialist – could be available to neighboring counties; has experience mentoring in the past.

5) Nominations for Committee Co-Chair

- Brenda nominates Jill Polifka-Amos from Waupaca County for Co-Chair; Kay Saarinen-Barr seconded. Brenda moved to approve the nomination; Jason seconded. Motion approved.

- Congratulations Jill!

6) PLEX (Persons with Lived Experience)

- Brenda stressed the importance of the recruitment of PLEX members at both the local level and on this Committee. Per DHS 36, at least one-third of the total membership of the coordination committee shall be consumers.
- Jill’s son and one of his providers shared their experiences in CCS.

7) County Board Member Report

- Juneau – Tim Cottingham; Juneau County received funding for vehicles for Human Services; also receiving CST supplemental funding being used to lease a vehicle.
- Marquette – Mary Walters; a new member from the Montello School District was recruited for the local CCS Coordination Committee, and there are two new interested community/PLEX members. The CCS brochure has been updated recently. Staff are working on ensuring contracted CCS staff receive the required amount of clinical supervision. The Behavioral Health Manager shared a self-assessment tool shared by the state DHS; decision to not pursue at this time. A new County Administrator starting Monday, comes from Lafayette County and has extensive human service and public health experience, and degree in government administration. COVID – Marquette County has dropped its emergency order.
- Adams – Dave Zelenski; hired a new county administrator/manager – Cynthia Haggert from Baraboo, has a strong fiscal background; amended COVID emergency plan for extended from June 30 to end of the year. Still a lot of questions including how long people must wear masks. Public Health Officer is resigning in July – will be a loss. Lori attended a recent local Coordinating Committee Meeting and gave an overview of CWHP including the regional website.

8) Sara Thompson – Northeast Regional Outreach Specialist with UW Center for Tobacco Research and Intervention (20 – 30 minutes)

- Sara shared Overview of tobacco research and treatment, including online treatment courses

Contact Information

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9) Marquette County’s Contract Liaison Report

- a) Contract addendum
- Purpose – promote consistency across the 6 counties related to expectations when contracting with CCS providers (training, documentation, billable activities, expectations related to reasonable and customary rates)
 - Draft is on Google Docs, link sent to all program leads, agency directors, and fiscal leads on 5/13 with a request for review and suggestions in “track changes” format. The deadline for suggestions was 5/26. A reminder email was sent this Monday (5/24). Lori is meeting with everyone who offered online suggestions. Next step – semifinal draft will be shared with short timeline for final feedback. Although it’s hoped that all 6 counties will consistently follow the standards in the document, adoption of the addendum is ultimately up to each individual county.

- Lori will share the draft with the PLEX members for feedback
- b) Regional coordinator roles and responsibilities
- Lori drafted document outlining current regional coordination responsibilities, organized into ongoing activities, twice monthly, monthly, quarterly, etc. Meant to be informational – shared with program leads on 4/26; also shared with agency directors and service facilitators. Sent via email to this committee Wed 6/2.
- b) Possible regional forum
- Tentatively planning on a holding a CWHP CCS Regional Forum for stakeholders to review the state of our regional CCS and plan for the future – possibly this fall or early next year.

10) Regional Coordinator Report – Lori Martin

- a) State and Regional Updates
- Planning for the fall joint CCS/CST statewide meeting related to the children’s system of care in WI. Will be held virtually on September 8th.
 - Regional Enrollment Data – as of the end of 1st Quarter our regional CCS enrollment is at 233
- b) Training Subcommittee report
- At our March meeting, Lori shared she was developing a training curriculum for individuals in the role of CCS lead or supervisor, including individuals in the role of Mental Health Professional. The curriculum was completed and delivered to 5 leads across 3 sessions totaling approximately 4 ½ hours of training. It was well received, and there were very good questions and discussion.
 - Suggestion for training on rate setting for providers.
- c) Quality Improvement Subcommittee report
- The assessment revamp workgroup has met twice. Leanna with Juneau County developed a draft and continues to update it as suggestions come in. Lori has been looking at it from the perspective of DHS 36 and Medicaid, and others from a content and process perspective. Everyone in the group is asked provide feedback to Leanna by the end of the day on June 9th. The workgroup meets again on Monday June 21st from 1:00 – 3:00. One section that we’re looking for input on is the substance use section – Jeremy offered to review and provide feedback.
 - 2020 Consumer Satisfaction Survey Report – sent last week to Committee Members. In addition to this report, each county received a county-specific report that I encourage sites to share with their local coordinating committees.

11) Future Meetings

- 3rd Quarter – October 6; Juneau County will host – in-person and virtual options
- 4th Quarter - December 15
- Lori will send calendar invites

12) Meeting Adjournment – Meeting adjourned at 12:02