

**Central Wisconsin Health Partnership
Comprehensive Community Services (CCS)
Regional Coordinating Committee (RCC) Meeting**

Wednesday, October 6, 2021, 10:00 – 12:00

Participants: Dawn Buchholz, Alivia Lensing, Brooke Schluter, Leanna Denu, Erika Roberts, Joe, James Kurtz, and Tara Achley – Juneau County; Jill Amos-Polifka, and Jan Lehrer – Waupaca County; Jason Jerome and Kate Meyer – Green Lake County; Adam Short, Diane Osborn, and Kelly Oleson – Adams County; Mary Walters, and Jeremy Lee – Marquette County; Elizabeth Dehling – DHS Area Administration, Southern Region; Julie Shew – DHS Area Administration, Northeast Region; Lori Martin – Regional Coordination, White Pine Consulting

1) Welcome and Introductions

- Round-robin introductions
- Lori Martin shared that Tim Cottingham, Committee Chair is unable to be with us today due to another commitment. Jill Amos-Polifka, Co-Chair will be chairing today's meeting.

2) Approval of agenda

- Mary Walters made a motion to approve the agenda, Jeremy Lee seconded, all in favor – motion approved.

3) Approval of meeting minutes from June 9, 2021 meeting

- Jeremy Lee made a motion to approve the minutes from the 6/9/21 meeting, Jan Lehrer seconded the motion, all in favor – motion approved.

4) County Updates (share a success story or a unique service or support)

- Adams – 67 consumers; 7 admissions and 10 discharges since the last meeting. “Team Titans” is a group of youth that work with service facilitators in the community to develop life skills.
- Green Lake – in the process of transitioning to a different CCS assessment format that is conducive to capturing the consumer's story in a written narrative format. Working to share a Green Lake therapist's service with a Waupaca County CCS consumer.
- Juneau – 50 consumers, 8 on referral list. Recently filled the open Coordinated Services Team (CST) Coordinator position. Met with Waupaca CST staff to review CST requirements. A CCS consumer came and spoke with the board about their experience in CCS and other mental health services.
- Marquette – The open CCS Service Facilitator position has been filled. Continuing monthly consumer events. Recent outings have included a pumpkin patch, the community garden, and a cookout at a local park. Consumers are creating art to hang at Human Services.
- Waupaca – A youth shared their story at the CCS/CST coordinating committee meetings as well as the HHS board meeting. Because of the support of the CCS team, he will be able to go back to school full time.
- Waushara – no report. Lori Martin shared they have hired a CCS supervisor, but are currently without an Agency Director or Clinic Manager.

5) PLEX (Persons with Lived Experience)

- Lori Martin and Jill Amos-Polifka met last month to review Jill's new role as co-chair and leadership role with the PLEX
- Moving forward, the PLEX group will have a separate Zoom link for their meetings.

- The PLEX group discussed ways to become more active and involved as a group. Lori will follow-up with a consumer advocacy group in Western Wisconsin that is willing to share what steps they've taken to be successful as a group.
- The addition of a PLEX page on the CWHP website was discussed as a resource that could be added.
- Moving forward, Lori will forward regional training opportunities to the PLEX group and Regional Coordinating Committee emailing lists.

6) County Board Member Report

- Marquette – Mary Walters shared that Jan Banicki, a committee member and friend, passed away. Jan was passionate about programs that help people. Mary is honored to be chosen to replace Jan as Chair. CCS and CSP consumers continue to have shared outings. The most recent outing took place at the community garden. There is now interest in planting next year's garden. The CCS Coordinating Committee was unable to meet in September due to not meeting quorum.
- Waupaca – Jan Lehrer shared that she attended the Wisconsin Counties Association (WCA) annual conference. She attended workshops related to the youth justice system, women in county government, and countywide EMS services. She suggests counties encourage people to become involved in county government and EMS services. WCA's Executive Director, Mark O'Connell shared his "rules of leadership" with the audience; one example.

7) Marquette County's Contract Liaison Report

- Jeremy Lee reported. Marquette's role as contract liaison will be ending at the end of the year. In preparation, Mandy Stanley sent an email to the other 5 DHS Directors to solicit interest in taking on the role, and Green Lake has volunteered, starting January 2022.

8) Regional Coordinator Report – Lori Martin

a) State and Regional Updates

- Functional screen updates – There were a few items added to the screen to help aid in CCS eligibility determination, including: does the child need more than outpatient counseling; has their diagnosis or symptoms related to the diagnosis persisted for at least 6 months, and is it expected to persist for a year or longer. The State DHS is trying to eliminate unnecessary screens, with a goal of 1 screen per youth per year.
- The Division of Medicaid Services (DMS) is expected to release a ForwardHealth update this month regarding the new permanent telehealth policy, to be effective as of January 1, 2022.

b) Training Subcommittee report

- Laura Newman, intern with WI DHS, presented at the CCS/CST statewide meeting. She shared her personal story of growing up in a household with 2 deaf parents. Her mother also had significant substance use issues. Laura experienced abuse and neglect. No one offered services or support until a teacher called CPS. She shared an incredible journey of navigating childhood to adulthood with limited support and then healing herself and relationships with family members.
Her dream is to share her story; she is willing to present to the CWHP. Discussed opening it beyond CCS staff and providers to coordinating committees as well. Lori will follow-up with Laura.
- There is interest in staff training related with working with LGBTQ youth. There has been basic sensitivity and awareness training; staff would like the next step - specific treatment interventions as well as strategies for assisting a youth to navigate the choices; as well as working with youth within their family system.
- Exploring the possibility of developing a video training for CCS providers, specifically small providers on the topic of HIPAA and the use of technology when working with consumers.

- Lori referenced the orientation training page of the CWHP website: <https://www.cwhpartnership.org/ccs-orientation.html>
- In early September, Lori facilitated a 2-part training for providers. The first part was a review of the Provider Contract Addendum that was completed earlier this year, and included a walkthrough of responsibilities and expectations related to training, documentation, and team involvement. The second part of the workshop included information on billable activities and a walkthrough of a sample regional rate setting tool. Both sessions were recorded and are available on the regional website.
- Several statewide virtual events have taken place since we last met. Materials and in some cases, videos from the events can be found at: <https://www.wicollaborative.org/state-meetings.html>. The 2nd Annual Wraparound Conference on the topic of family Voice and Choice; the CST/CCS Statewide meeting featured Laura Newman (referenced earlier). The most recent event, was a wraparound seminar on Self-Care featuring Dr. Debra Lafler – she delivered a very interesting key note as well as a powerful guided meditation.

c) Quality Improvement Subcommittee report

- Assessment revision
 - Two updated versions of the CCS assessment form are being piloted
- New Consumer Satisfaction Survey process
 - New web-based system (no more excel spreadsheets)
 - At least one person in each county is to be trained on data entry
 - Our regional process will change. May have the ability to print county-specific reports. Putting together a regional report may be more challenging.
- Rate tool review
 - Lori will be sitting in on a meeting Adams and Juneau are having to review completed provider rate tools. Her involvement may be helpful in assisting in framing the types of follow-up questions that might want to be asked of providers related to their use of the tool. It will also give her an opportunity to see how different providers complete the tool, and may inform tool improvements. Lori is willing to be available to the other four CWHP counties as well.

9) **Future Meetings**

- 4th Quarter - December 15; calendar invite sent by Lori
- 2022 – plan is to meet quarterly on the 2nd Wednesday, 10:00 to noon: March 9, June 8, September 14, December 14
 - a) Discussion – importance of receiving periodic updates from Lori in between quarterly Committee meetings

10) **Meeting Adjournment** – Meeting adjourned at Jan Lehrer moved to adjourn; Tara Achley seconded, meeting adjourned at 11:14.