

Regional CCS Coordinating Committee (RCC) Meeting

Waushara County Department of Human Services, Wautoma
Wednesday, October 7th 2015

Present: Dennis Wedde, Dawn Buchholz, Renee Soroko, and Toni Morgan-Jones – Waushara County; Diane Cable, Kay Saarinen-Barr, and Tamara Laskowski – Adams County; Erika Dorrington, Tim Cottingham, Scott Ethun, and Amanda Negaard – Juneau County; Mandy Stanley and Clint Starks – Marquette County; Linda Van Ness and Jason Jerome – Green Lake County; Cheryl Lofton – Division of Mental Health and Substance Abuse Services; Jessie Jenson – Waupaca County; Rick Immler, Dan Naylor, and Lori Martin – White Pine Consulting Service

1) Welcome and introductions

- Meeting called to order by Dennis Wedde at 10:07

2) Approval of agenda

- Kay motion to approve, Renee 2nd. Motion carried.

3) Approval of meeting minutes from August 5th meeting

- Amanda motion to approve, Jessie 2nd, motion carried.

4) County updates

- **Juneau:** Currently serving 19 consumers ages 8 – 65. Continue to get referrals. Have two groups for CCS consumers - a wellness group and an art group. The art group is painting canvases to decorate halls of human services. A psychosocial rehabilitation specialist has been hired. Joann is working to revise the county's CCS policies and procedures.
- **Adams:** Currently serving 26 consumers; 3 consumers were screened in the past week, 6 are waiting to be screened. Involvement of public health is increasing. Currently working with a child and an adult with diabetes. The public health case worker collaborates with education and training.
- **Waushara:** still recruiting for CCS supervisor. Dr. Morgan-Jones will be overseeing the Community Support Program (CSP) and supervising CCS in the interim. Currently serving 29 CCS clients. In last 30 days there have been 3 new referrals. 7 staff are providing CCS service facilitation - not all full time; for example, 4 staff each have 1 CCS case.
- **Green Lake:** Recently had a CCS site survey and have been approved for a 6-month recertification. Currently serving 9 consumers - 5 adults and 4 youth.
- **Marquette:** have been having weekly coordinating committee meetings to assist with completion of their CCS application. The committee is currently represented by 6 consumers and 2 providers. A completed draft was submitted to Cheryl, who shared helpful feedback. Would like to submit a final draft this Friday. The goal is to serve 3 -5 youth and 5 adults in January 2016. Clint has been meeting with schools who are ready to make referrals.
- **Waupaca:** has also been working on their CCS application, with a goal of submission on the 15th. They have had overwhelming support from coordinating committee.

5) Regional Coordinator updates

- a) The six Directors met with White Pine on September 4th to discuss moving forward, with a focus on assisting Marquette and Waupaca Counties in their CCS applications, completion of the regional CCS application, and supporting regional training and quality improvement efforts.

b) Training Committee

- working on regional orientation and training plan including development of a page on the website that pairs resources to each of the required orientation topics: <http://www.cwhpartnership.org/ccs-orientation.html>
- Lori has a meeting set with Cheryl Lofton on Oct 15th to review DHS 36.12 – portion of the rule related to orientation and training
- Membership – really appreciate consumer input from Joann Stephens and Erika Dorrington. Future committee membership will include the 6 CCS service directors. Moving forward, the training and quality improvement meetings will be held on same day – use as an opportunity for service directors to interact.
- One of the items for the committee’s next meeting is to discuss a peer-to-peer forum for service facilitators – possibly quarterly.
- Dr. Immler is working on a needs survey to assess training needs of partnering counties, especially related to clinical aspects. There are several topics he can present on that may be of interest to clinical staff in the region including: risk assessment, dangerousness, and emerging psychosis; and cost benefit by early recognition. Could be a topic for clinical supervision (which is required by DHS 36)
- Dan and Lori are facilitating a two-day workshop on December 8th and 9th in Waupaca for service facilitators in the region.

b) Quality Improvement (QI) Committee

- 2015 CCS Consumer Satisfaction Survey phone conference – included Dr. Laura Blakeslee, White Pine staff, and the region’s CCS Service Directors. Discussed a process for centralizing the data collection and submission efforts. Completed surveys will be sent to White Pine for collation and analysis. County specific and regional results will be shared with the Regional Coordinating Committee. Following the 2015 experience, the QI Committee will review the process and discuss ways to improve in 2016, including the possibilities of utilizing Peer Specialists to assist consumers in the completion of the surveys.
- Next steps for the QI Committee – determine current processes for data collection and submission; support county’s efforts, help ensure they’re meeting state requirements, and look for ways to help regionalize/centralize when possible.

6) Regional CCS Recertification

- Lori is taking the lead on preparing the regional certification materials. The six county CCS Service Directors have been very helpful and responsive to requests for information. Lori hopes to complete the application by the end of the week and submit the materials to the Division of Mental Health and Substance Abuse Services on Monday.

7) Cheryl Lofton’s Learning Collaboratives

- There is interest both on behalf of our region, and from Cheryl, to continue hosting her CCS learning collaboratives. Group discussed rotating the event hosting. Green Lake offered to host a November event pending availability of a space. Adams offered to be a back-up for November, or to host in December.
- Suggestion to come up with a hosting schedule for the year – Lori will work on a draft

8) Next Meeting – Wednesday, December 2nd, 10:00 to noon

- Location – Green Lake or Adams (Lori will follow-up with them)
- Proposed agenda items
 - i) Readdress regional plan addendum for shared services

Meeting adjourned 12:03