**Central Wisconsin Health Partnership**

**Comprehensive Community Services (CCS)**

**Regional Coordinating Committee (RCC) Meeting**

**Wednesday, December 15, 2021 (held virtually)**

**Participants:**

Adams County: Dave Zelenski, Adam Short

Green Lake County: Greg Metzler, Joy Waterbury, Jason Jerome, Kate Meyer

Juneau County: Dawn Buchholz, Brooke Schluter, Leanna Denu, Tara Achley, Jo, Alivia Lensing, James Kurtz

Marquette County: Dawn Woodard, Rachel Nelson, Mary Walters

Waupaca County: Brenda Freeman, Jill Amos-Polifka, Ted Phernetton

Regional Coordination: Lori Martin

1. **Welcome and Introductions**

* The committee recognized Jan Lehrer, a County Board representative from Waupaca County, who passed away recently. She will be remembered for her service to her community and the region’s CCS efforts.
* We have a new HHS Board Member from Green Lake County, Joy Waterbury. Joy also brings lived experience, and will be a part of the PLEX group.
* We also have a few newer PLEX members: two individuals from Juneau County - Tara Achley and Jo; Rachel Nelson from Marquette County; and Greg Metzler with Green Lake County.

1. **Approval of agenda**
   * Motion made by Mary Walters, seconded by Joy Waterbury, motion passes.
2. **Approval of meeting minutes from October 6, 2021, meeting**
   * Motion made by Jason Jerome, seconded by Dave Zelinski, motion passes.
3. **County Updates (share a success story or a unique service or support)**
   * Adams – working with individuals who are homeless, have been able to reach out and support them through CCS including gaining employment. Have expanded individual skill development as a service, including posting an additional position within county. Currently serving 67 individuals through CCS. Staff cross training efforts continue.
   * Green Lake – Shared how with one particular consumer, it wasn’t about offering specific services, rather it was about being supportive. When the consumer felt supported, she was able to move forward and improve her situation.
   * Juneau – Tara shared her success story at a local coordinating committee meeting; her service facilitator is very proud of her. A new position for CCS therapist is in the process of being approved.
   * Marquette – An individual skill developer has been working with a young man who is significantly underweight; he is learning to grocery shop and has gained 5 pounds. Another consumer struggling with schizoaffective disorder has been able to do more in their community with the support of CCS. Posted for a service facilitator position – several applied, will be doing interviews. Also looking to hire a behavioral health support worker, possible a recovery coach.
   * Waupaca – Kay Saarinen-Barr, has agreed to shift her responsibilities from clinic manager to CCS supervisor. A new clinic manager has recently been hired. Hoping that Kay can help stabilize the CCS program. Have 2 openings for CCS service facilitators.
4. **PLEX (Persons with Lived Experience)**
   * Tara shared her story with the committee. Thank you, Tara!
   * Members of the Western Region Recovery and Wellness Consortium’s (RWC) Consumer Advocate Committee visited the PLEX meeting this morning to share a little about their group and projects they have taken on.
   * The plan is to have periodic joint meetings with the RWC’s committee, and potentially with La Crosse’s advocate/consumer group as well.
   * Update – The WRC’s Consumer Advocate Committee has invited our PLEX group to join them during their February 17th meeting from 9:00 to 11:00.
5. **County Board Member Report**
   * Juneau: Dawn shared that the new CCS Therapist Position will be presented at the next full County Board Meeting and that Tim Cottingham has been a huge advocate for the position.
   * Marquette: Mary Walters shared that CCS and CSP monthly activities have been back in person. Large turnout. In process of completing the consumer satisfaction survey process, which is being done by phone this year. In preparation for the annual site review by the Division of Quality Assurance, the CCS Coordinating Committee went through their Community CCS Plan. As chairperson of Human Service Committee, Mary would like to bring an overview of CCS to that committee.
   * Adams: Dave Zelenski thanked Tara for sharing her story. Staffing is a major issue, complicated by a greater need for services due to the pandemic. Kelly and staff are using some creative staffing – providing opportunities for additional education, internships, practicums, and other opportunities for skill development and enhancement.
   * Green Lake: Jason Jerome gave an update – Green Lake County was part of the lawsuit against opioid manufacturers. HHS board voted to forward the resolution onto the County Board – will be on next week’s agenda. Could potentially bring some funds to HHS for substance use treatment. Created a substance use case manager position. Looking to expand CCS to serve more individuals with substance use concerns.
   * Waupaca – Ted shared that he and others will miss Jan Lehrer who was very passionate about CCS and supportive of recent changes to help stabilize the program.
6. **Marquette County’s Contract Liaison Report**
   * 2022 Work Plan, Budget, and Contract – a draft 2022 work plan and budget related to Lori Martin’s role as regional CCS coordinator was shared with the 6 human service directors. They had until this past Friday to provide feedback to Mandy Stanley. A draft contract was sent to Adams County on Monday.
   * The budget remains the same as past years. The work plan is similar to past years, with a focus on quality assurance and training. Specific tasks will be determined by the regional qualify assurance and training committee. An objective was added related to the organization of a facilitated forum for regional partners to review strengths, gaps, and plan for the future, to take place in summer 2022. The hope is that by waiting until summer, the forum could be held in-person.
   * As mentioned in past meetings, beginning January 1st, the responsibility of contract liaison will switch from Marquette County to Green Lake County. There is a transitional meeting planned for January 20th.
7. **Regional Coordinator Report – White Pine Consulting**
   * State and regional updates:
     + There are two positions at the State DHS dedicated to CCS. For the past several years, these positions were held by Danielle Graham-Heine, and Langeston Hughes. A few months ago, Danielle Graham-Heine took a position with the Southern Regional Office. Langeston Hughes took a different position in November.
     + Heather Carlson, formerly a supervisor from Ozaukee County filled the position vacated by Danielle, and it was just announced earlier this week that Danielle is coming back to fill the position vacated by Langeston.
   * Training Subcommittee report
     + A virtual regional workshop on the subject of working with LGBTQ+ Youth and their Families facilitated by Dr. William Hutter took place on December 3rd. 28 individuals attended, representing all 6 of our counties. He was very well received, as the evaluations reflect. On a scale of 1 – 5, 1 being very dissatisfied and 5 being very satisfied, the workshop was rated a 4.8. Similarly, participants rated the environment as welcoming, the presentation as engaging, and stated they had an opportunity to share their experiences and ask questions.
     + Two upcoming virtual trainings for which registration is still open and you are all invited to:
       - My Middle Name is Resilience by Laura Newman on January 5th from 10:00 – 12:00. As of Monday, 39 people have registered.
       - Understanding LGBTQ+ Youth Identity Development: Debunking myths and promoting best practices for support by Drs. Stephanie Budge and Elliot Tebbe on January 12 from 9:00 – 11:00. 33 people have registered so far.
     + A new video training for CCS providers has been developed and is posted on the regional website on the topic of Confidentiality Practices in CCS. It is facilitated by Jessica Beauchamp and is approximately 35 minutes in length. It covers an overview of pertinent statutes and rules related to HIPAA and confidentiality, confidentiality in specific situations (e.g. paper documents, use of technology, and conversations), disposal of records, recommendations for reporting a breach, and resources. It is posted at: <https://www.cwhpartnership.org/ccs-orientation.html>.
   * Quality Improvement Subcommittee report
     + The two new versions of the CCS assessment form are now available on the forms page of the regional website: <https://www.cwhpartnership.org/regional-ccs-forms.html>
     + New Consumer Satisfaction Survey process – deadline for each county to enter data into the new online system is December 31. Lori will discuss logistics of gaining access with Green Lake County for purposes of developing county-specific and regional satisfaction reports.
     + Marquette and Waupaca Counties both successfully completed their annual Division of Quality Assurance reviews.
8. **2022 Meetings**
   * March 9, June 8, September 14, December 14
   * Lori Martin will send calendar invites
9. **Meeting Adjournment**

Mary Walters motioned to adjourned , Joy Waterbury seconded, motion passed. Meeting adjourned at 11:25.