**Central Wisconsin Health Partnership**

**Comprehensive Community Services Regional Coordinating Committee**

**Training and Quality Improvement Committees**

**Wednesday, May 27, 2019**

**Participants:** Danielle Moore, Dr. Toni Morgan Jones, Jan McDonough, Jeremy Lee, Tancy Helmin, Kate Meyer, and Lori Martin

1. **Site updates and follow-up on Items sent prior to meeting**
2. **Site Updates**

* Adams – Diane is on vacation this week
* Green Lake – Kate arrived later in the meeting
* Juneau – 61 consumers; 25 individuals in referral. Kayla (service facilitator) is leaving July 5th, need to wait for Board approval to rehire. An administrative clerical position will be eliminated, and a Deputy Director position added. Danielle no longer completes of the functional screens due to time constraints. The responsibility has been shifted to the service facilitators. Starting a 6-month DBT group for adults; once this is completed, the plan is to begin a DBT group for adolescents.
* Marquette – 24 enrolled, 4 pending; recently lost a therapist. Tancy started a draft survey regarding interest in consumer activities.
* Waupaca – continues to be in transition. 35 individuals enrolled in CCS. Two CCS service facilitators have been hired, one has experience in human trafficking, the other also brings relevant experience. Jan has transitioned all of her service facilitation responsivities with the exception of two consumers. Within the Child and Family Unit there is 1 full time and 1 part time CST/CCS service facilitator. The plan is to increase enrollment to 43, with room to assign 10 more. The plan is to hire and additional two CCS facilitators. Recently hired 2 CSP support specialists. As of June 1st, Jan will be responsible for CSP as well as CCS.
* Waushara – 30 – 35 consumers; 3 in process of being screened in. 2 new service facilitators; increased focus on groups / group activities. Craft group doing well – possibly implement in Marquette? Tancy interested in attending/observing the cooking group – Dr. Toni follow-up on this possibility.
* Lori – for the past couple of years, Scott Ethun and JoAnn Geiger with Juneau County have acted as “Contract Liaison”. Starting today, Marquette County (Jeremy, Jim, and Mandy) will be taking over this role.

1. **Items sent prior to meeting:**
2. Case load and productivity information – this is in follow-up to a discussion at our last meeting. Updated summary includes Waushara County’s information.
3. Notice: CCS Survey Due Friday June 14th
4. Determining Orientation Training hours
   * Initial 30 hours is based on provider type. Question came up regarding 15. Other service professionals shall have at least a BA in a relevant area of education or human services. Lori emailed the group lists shared by Dane of approved human service degrees that they reference.
5. **Regional Training**
6. Feedback from DBT skills workshop – Eval summary sent on Tuesday. Results were largely positive. Group discussed concerns related to workshops based on skills used in Evidenced Based Practices. The workshop and promotional material need to focus on the skills, not the EBP, as learning individual skills does not equate proficiency in an EBP.
7. Upcoming workshops
   * Registration for Dr. David Mays’ workshop – working with individuals with personality disorders. Registration is currently at 45, would like to cap at around 50. Sherrie with Waupaca County was interested in possibly sending a few more staff – Lori will follow-up with her. Registration will likely close mid next week.
   * Future possible topics – love and logic, child sex trafficking, understanding personality disorders for consumers; mental health 101 for consumers, NAMI workshops.
     + Waushara County DHS has a love and logic presenter who may be available to do a workshop at no cost.
     + Consider service facilitator workshop in September or early fall
   * Discussion with Scott Caldwell regarding “listening well” workshop (Scott participated by phone)
     + Theresa is the Person-Centered Planning coordinator, trainer, and consultant with DHS; Scott is the Motivational Interviewing coordinator, trainer, and consultant.
     + Scott shared a proposal which detailed 3 options – workshop only, workshop plus supervision, and workshop + supervision + agency supports
     + Lori will follow-up with the coordinators and get back to Scott
8. **Quality Improvement**
9. Service Facilitator Peer-to-Peer Meetings (and f/u to service facilitator workshop)
   * Service Facilitator Peer-to-Peer Meetings
     + Discussed revitalizing service facilitator peer-to-peer forums. There has been recent interest expressed by some service facilitators. Past efforts fizzled out, including having service facilitators plan and organize the meetings.
     + Decision: Lori will organize the peer-to-peer forum quarterly, soliciting agenda items ahead of time. Participation wouldn’t be mandatory; those interested can come.
   * Service Facilitator Skill Building on April 12th
     + Attended by 13 individuals; informal feel with lots of discussion. Didn’t have time to get to: effective facilitation, conflict management, managing difficult personalities, de-escalation tips.
     + Decision: keep this separate from the peer-to-peer forum; offer to complete the workshop for those who attended.
10. 5/8/19 S/SE Regional CCS Meeting (Lori sent notes to group). Lori shared highlights from the meeting:
    * Danielle Graham-Heine stated there was no update/clarification related to DHS 75 and 262 (substance use-related questions), and that different state divisions have different thoughts – they continue to discuss
    * The Parent Peer Specialist Certification is not the same as the Certified Peer Specialist certification. In contrast to what has previously been shared by DHS staff, Parent Peer Specialists may not be able to provide services under #7 Peer Support on the CCS service array. One of the points brought up at the S/SE Regional CCS Meeting was that the definition of “peer specialist” in DHS 36 includes that the individual must have “a self-identified mental disorder or substance abuse disorder” (this is not required of Certified Parent Peer Specialists). Danielle G-H was going to follow-up – no clarification received yet. Regional recommendation for now, if utilizing a Parent Peer Specialist, have them provide a service other than #7 on the service array.
11. Highlights from 5/9/19 Northern Regional CCS Meeting (Lori sent notes to group)
    * Peer Run Respite Centers are open to anyone in the state. The closest to our region are in Appleton and Madison. The warm line (608) 244-5077 is also available to any WI resident. For more information: [www.dhs.wisconsin.gov/prr](http://www.dhs.wisconsin.gov/prr)
    * Laleña Lampe from DHS shared that the LCSW’s and MFT’s can now make the diagnosis needed for the adult functional screen. Question related to whether a primary care physician (PCP) could make the diagnosis – Lori will follow up with Laleña. **UPDATE:** Laleña confirmed that diagnoses can come from PCP’s.
    * Reimbursement for supervision time.
      + Lori received clarification from Dan Kiernan that the activity of a service facilitator participating in CCS consumer-specific clinical supervision is not considered service delivery. Therefore participating in client-specific supervision cannot be considered part of the “Service Facilitation” service on the service array nor billed as such on an interim basis to Medicaid.
      + Group discussed the distinction between planned/regular/official “clinical supervision” hours required by DHS 36 and as needed consultation with the MHP who is a team member. The former wouldn’t be billable on an interim basis (service facilitators should track this time for use during the reconciliation process), but that consultation with a team member (the MHP) could potentially be. Documentation is key.
12. If time allows (NOTE: the group was unable to discuss either of these topics)

* Proposed updates to regional Assessment, Assessment Summary, and Recovery Plan
* SAP Involvement – requirements and current practices

**Future meetings:** July 31, Sept 25, Nov 27; 1:00 – 3:30, Montello