**Central Wisconsin Health Partnership**

**CCS Regional Coordinating Committee**

**Training Committee Meeting**

**Tuesday, June 30th, 2015**

**Participants:** Dan Naylor, Lori Martin, and Rick Immler – White Pine Consulting; Phil Robinson and LeRoy Dissing – Green Lake County Department of Human Services; Jennifer Smet – Intern with Green Lake DHS; Diane Cable – Adams County DHHS; Joann Stephens – Stable Life

1. **Introductions**
2. **Meeting Guidelines**

* Mute cell phones
* One person talks at a time and others listen
* Open dialogue
* Respectful, equal value/voice
* Start and end on time
* Periodic self-evaluation – how are we doing?

1. **Review Current Membership**

* Sharon Locklin is a Training Manager with the NEW Behavioral Health Partnership in Green Bay. She also coordinates the crisis grant. She is interested in involvement on our committee, but was unable to join us today.
* Dan will follow up with Chuck Price regarding future involvement.
* Additional consumer involvement – Joann suggests asking consumers who serve on each county’s CCS committee. Phil has two parents in mind who may be interested and will follow-up with them.

1. **Role of Committee**
2. DHS 36.12 outlines both initial orientation and ongoing training requirements.
   * Dan requested the group please review prior to our next committee meeting
3. Regional training plan and sample forms
   * There is a regional orientation and training plan based on the requirements in DHS 36. Committee was asked to review this document prior to our next meeting.
   * Plan to track regional training opportunities on the CWHP website
   * Group referenced the following sample documents:
   * CCS orientation checklist from Columbia County. Phil commented that this gives a good overview of required thematic requirements, and could be a model for other sites.
   * CCS training record from Adams County – outlines specific courses/trainings for staff to attend. Phil suggests the more detailed “CCS Orientation Training Plan” document developed for Adams County – Lori will forward to the group for review prior to the next meeting.
4. What do we want to accomplish: Purpose / Objectives

*Summary of brainstorming:*

* + - * Formalize a culture change within individual agencies, throughout the region, and the community. Engagement and relationship building at all levels – staff, providers, consumers, community.
      * Consumer involvement and learning alongside providers
      * Create a recovery community – recovery-oriented, trauma-informed, person-centered planning
      * Macro and micro level of initial orientation and ongoing training – staff, providers, consumers, community. Responsibility internally (staff, organization), and externally (families, consumers, community).
      * Cross-region continuity - learn what works and what doesn’t work from other counties and other regions
      * Need for leadership and supervision training – reflective supervision, self-care for staff
      * “How” is as important as “what”
      * Promotion of “Recovery through trusting relationships” at all levels. What does that look like?
        + Listening, mindfulness, being present, genuineness, nurturing, time investment
        + Meaningful outcomes for provider, consumer, community
        + Seek to understand to be understood
        + Start where the consumer is at

1. **What resources are currently available?**
   1. Current regional requests

* Lori shared a list of training requests they’ve received. Dan requested the group review the requests and consider a) who could present, and b) how the information could be presented (for example, in person training, webinar, etc.). Please share your thoughts with Lori by Friday, July 17th.
  1. Procedures / curriculum from other regions and agencies
* Suggestion to determine and start collecting what’s already out there, some options discussed include:
  + asking each site’s CCS coordinator to present to our committee on what they’re currently doing
  + ask sites to bring what they have to the next Regional Coordinating Committee meeting
  + Lutheran Social Services has an orientation program for their staff – Dan will follow up with Maisi

1. **Next Steps**

Define

* 1. Guiding values
  2. Guiding practices – for example, include consumer presenters / co-presenters for all topics
  3. Training and orientation requirements

1. **Next Meeting – Thursday, August 13th 9:00 – 10:30**

*Lori will set up a Doodle scheduling poll to schedule additional meetings*