

**Central Wisconsin Health Partnership  
Comprehensive Community Services (CCS)  
Regional Coordinating Committee (RCC) Meeting  
Wednesday, June 8, 2022  
Marquette County Services Center**

**Participants** (includes in-person and virtual):

Adams County: Diane Osborn, Kelly Oleson, Adam Short; Green Lake County: Jason Jerome, Joy Waterbury, Kate Meyer, Greg Metzler; Juneau County: Joe, Tara Achley, Alivia Lensing, Judy Kennedy, Dawn Buchholz; Marquette County: Mary Walters, Mandy Stanley, Dawn Woodard, Rachel Nelsen; Waupaca County: Jill Amos-Polifka, Brenda Freeman, Kim Kraeger; Waushara County: Jeremy Woodliff, Jerry; Northeast DHS Area Administration: Julie Shew; Lori Martin, Regional Coordination

**1) Welcome and Introductions**

- Meeting began at 10:06
- New members present: Judy Kennedy, Human Services Board Member Green Lake County; Jerry, PLEx with Waushara County; and Kim Kraeger, Manager with Waupaca County currently overseeing CCS

2) **Approval of agenda** – motion made by Mary Walters, seconded by Dawn Woodard, all in favor, motion passes

3) **Approval of meeting minutes from March 9, 2022, meeting** – motion to approve the minutes made by Jason Jerome, seconded by Kelly Oleson, all in favor, motion passes

**4) PLEX (Persons with Lived Experience)**

Brenda Freeman shared an update. All PLEx members were in attendance during this morning's PLEx meeting. All counties except Adams County have PLEx representatives. Brenda has been attending the Wellness and Recovery Consortium's PLEx meetings. Joann Stephens, Consumer Affairs Coordinator with the State Department of Health Services was a guest speaker on the topic of Supporting Meaningful Consumer Involvement in Coordinating Committees which included a helpful resource handout. Our local PLEx group would like to start meeting virtually monthly. Brenda and Jill will work with Lori regarding details.

**5) County Board Member Report**

- Green Lake – Joy Waterbury shared that approximately 36 individuals are being served in CCS
- Juneau – Judy Kennedy introduced herself. As a new member of this committee, she is in the learning stage.
- Marquette – Mary Walters. CCS and CSP continue to have group activities. 6-week art class; art show in the conference room at DHS. Mary would like to see if the consumers who were involved would agree to bring their artwork back and have it displayed in this room for a local CCS coordinating committee meeting and possibly for a full County Board Meeting. Expressed the importance of having people share their story (if they're ready and willing).
- Waupaca and Waushara – continue to have open staff positions

## 6) Regional Training and Quality Assurance Report

- Training:
  - There are virtual trainings scheduled for our 6-county CCS Service Facilitators in June and July on the topics of Minimizing Risk while Working with CCS Clients, and Working with Individuals with Co-Occurring Disorders.
  - An in-person training for CCS staff facilitated by the Director of Special Education for CESA5 is being planned for August.
  - The curriculum for orientation of new CCS program leads was formerly only available live. Lori is in the process of developing a recorded version for those who prefer that option.
  - An additional area of focus discussed by the training committee yesterday was taking another look at the onboarding process for service facilitators.
- Quality Assurance (QA)
  - Lori will start scheduling onsite visits with each county. Purpose – supportive; determine areas of strength and need/gaps from the perspective of different stakeholders (Director, service facilitators, program coordinator, fiscal)
  - Will be considering Consumer Satisfaction survey data and brainstorming ways to address areas of need and gaps
  - The group also discussed some of the gaps identified during the June 1<sup>st</sup> Administrative Forum. There are several items that the QA group will be addressing including the possibility of expanding shared services, improving consistency and collaboration related to working with contracted providers, and developing additional guidance documents with a goal toward quality and consistency.

## 7) June 1<sup>st</sup> Administration/Leadership Forum

### Introduction:

The Regional CCS Administration Forum that has been in the works for several months was held last Wednesday in Montello.

Attended by 5 of the 6 region's Human Services Directors, 5 of the 6 CCS Leads, Lori Martin, and a neutral facilitator.

### Purpose of forum:

- Consider current agreements and the structure of our CCS region, recognizing the documents were developed in 2014 and updated in 2016.
- Consider what's working / what the value is in being a CCS region
- Where the gaps are / what could be improved
- Plan for next steps
- Report back to Regional Coordinating Committee

One of the areas identified during the Forum as an area of need was to reevaluate the roll of the Regional Coordinating Committee.

Lori facilitated a discussion for Committee members to reflect on what's working, what's not working, and plans to move forward:

<b>What's working? What's the value? What's your role?</b>	<b>What's not working? What doesn't hold value? Gaps?</b>	<b>Moving Forward</b>
<ul style="list-style-type: none"> <li>• PLEx – hearing what other counties are doing, unique services and activities</li> <li>• Board Members – hearing about what other counties are doing</li> <li>• Linkage from this committee to communities/local board</li> <li>• Continued education</li> <li>• Help other board members understand human service programs</li> <li>• Forum for PLEx</li> </ul>	<ul style="list-style-type: none"> <li>• Define role / purpose</li> <li>• Purpose of meeting – what gets accomplished</li> <li>• Do updates hold value?</li> <li>• Don't want to go to a meeting just to meet</li> </ul>	<ul style="list-style-type: none"> <li>• Include Educational component <ul style="list-style-type: none"> <li>○ Service array (broad)</li> <li>○ Golden thread</li> <li>○ CCS/wraparound</li> </ul> </li> <li>• Sharing success stories</li> <li>• Meeting frequency – keep quarterly for 2022 with new format and revisit for 2023</li> <li>• Share data <ul style="list-style-type: none"> <li>○ Quarterly enrollment data</li> <li>○ Annual Program Survey</li> <li>○ Consumer satisfaction</li> </ul> </li> <li>• Agenda include discussion of agenda items for next meeting</li> <li>• Week and a half prior to meeting solicit agenda items</li> </ul>

Discussion of Next Meeting's Agenda:

- Educational component – the Golden Thread
- Sharing of a Success Story – Adams County youth
- Data – quarterly enrollment data
- DQA data (2021?)
- Training and QA

**8) Nominations for Committee Chair**

- Tim Cottingham, Board Member with Juneau County was the Chair of this CCS Regional Coordinating Committee (RCC), but has accepted the Chair position of Juneau County's County Board and has resigned from Chair of the RCC. Lori Martin will send a card on behalf of the RCC thanking Tim for his years of service and dedication.
- Kate Meyer nominated Mary Walters as the new RCC Chair. Motion was seconded and unanimously approved. Congratulations Mary!!

**9) 2022 Meetings**

- September 14 in Montello (virtual option will be available)
- December 14 – location TBD

**10) Meeting Adjournment 11:58**