**Central Wisconsin Health Partnership (CWHP)**

**Regional Comprehensive Community Services (CCS) Coordinating Committee Meeting**

**Wednesday, August 2nd, 2017, 10:00 – 12:00**

**Waupaca County Courthouse**

**Present:** Melissa Winsor and Allison Else – Adams County; Gretchen Malkowsky and Kate Meyer – Green Lake County; JoAnn Geiger, Tim Cottingham, and Scott Ethun – Juneau County; Mandy Stanley, Tancy Helmin, Corbi Stephens, and Clint Starks – Marquette County; Jill Amos-Polifka, Chuck Price, and Jan McDonough – Waupaca County; Karen Dahlstrom, Christy Pongratz, Karen Dahlstom, Dennis Wedde, Dawn Buchholtz, and Tanya Amos – Waushara County; Lori Martin – White Pine Consulting Service; Deepa Pal and Amy Rolfs – Division of Vocational Rehabilitation; Robert Meyer, IPS Supported Employment Trainer

1. **Welcome and Introductions**

* Meeting called to order by Dennis Wedde, Committee Co-Chair, at 10:10.

1. **Approval of agenda**

* No comments or changes – agenda approved.

1. **Approval of meeting minutes from June 7th, 2017 meeting**

* No comments or changes – meeting minutes approved.

1. **County Updates**
   * + **Adams** – currently working with 38 consumers in CCS; currently have 2 CCS service facilitator, and are in the process of filling a third position. Recently hired an additional psychotherapist.

* **Green Lake** – currently working with 29 consumers. Gretchen is retiring as of the end of September; Kate Meyer will be taking over as the CCS Program Coordinator.
* **Juneau** – currently working with 44 consumers. Have 10 additional referrals. Two youth are dually enrolled in CCS the Coordinated Services Team (CST) initiative. A new service facilitator has been hired and started yesterday.
* **Marquette** – currently working with 24 consumers in CCS; with 2 additional referrals. Currently have 2 FTE service facilitators; Clint is also providing service facilitation in addition to his work as a therapist.
* **Waupaca** – currently working with 15 CCS consumers. 1 individual is dually enrolled in Children’s Long Term Support (CLTS) and CCS. 17 individuals are in the referral process. Their new CCS Service Facilitator, Ted, recently started working with clients. Chuck Price shared they are in the process of restructuring their behavioral health unit, including adding a supervisor position to oversee CCS and CST.
* **Waushara** – currently working with 40 individuals; 2 referrals. Tanya is leaving her position as CCS Service Director / program coordinator on August 15th. Growth continues - would like to add another service facilitator position.

1. **Bob Meyer, IPS Supported Employment Trainer, DHS**

* Bob Meyer presented on Individual Placement and Support (IPS) in Wisconsin.
* Committee discussed varying needs across the region related to employment and barriers including transportation.
* Group discussed potential interest in IPS, but unsure how to move forward. Recommendation that a county or counties partner to find a provider to employs / would be willing to employ an employment specialist.
* The topic will remain as an item for discussion on the next Committee meeting agenda

1. **Consumer / community member updates, including initial consumer / citizen meeting**

* The consumer group had its second meeting this morning. Discussed desire for / importance of outreach to community partners including law enforcement. Also discussed interest in assisting in the 2017 Consumer Satisfaction Survey administration process.

1. **Juneau County’s Contract Liaison Report – Scott Ethun and JoAnn Geiger**

* Meet regularly with Lori – going well. Scott feels having a regional coordinator is an efficient way to do business.
* Scott distributed the annual evaluation to sites related to White Pine / Lori’s role as regional coordinator. He plans to give a report to the committee the last meeting in December.

1. **Regional Coordinator Report**
2. **Training Subcommittee Report**

* There are two CWHP regional workshops scheduled in August:
  + - Youth-Guided Practice in CCS facilitated by Dan Naylor and Jes Beauchamp on August 2nd in Waupaca
    - Person-Centered Planning in CCS facilitated by Theresa Kuehl, PCP Coordinator with the BPTR; followed by CCS Recovery Plan Development facilitated by Lori Martin; on August 16th in Montello
* The full schedule is available on the ongoing training page of the CWHP website: http://www.cwhpartnership.org/ongoing-training.html.

1. **Quality Improvement (QI) Subcommittee Report**

* QI committee met Monday and continues its efforts to regionalize CCS forms and procedures, including a service provider handbook which includes: brief overview of CCS; definition of psychosocial rehabilitative services; provider expectations; supervision requirements; orientation and training; and the service authorization process.
* Over the past few months, Lori has visited each of the six counties’ local CCS Coordinating Committees. She shared a “Summary of Strengths” with the QI Committee, which included:
  + - Engaged and active consumer involvement, including consumer as the Committee’s Chair
    - Active and supportive County Board Member
    - Sharing regional and statewide updates
    - Community partner as the Committee’s Chair
    - Youth / Young Adult perspective
    - Service Facilitator / CCS staff involvement
    - Combined committees - CCS and CST (Adams), Behavioral Health Advisory and CCS (Waushara)
    - CST and CCS Coordinating Committee meeting held same day “back-to-back” (Waupaca)
    - School / partner agency involvement
    - “Community Program Updates” section of agenda – sharing of community resources such as summer programming, Project AWARE, “Kid’s Day”, and PBIS
    - Outreach efforts – care coordinator attends community / parent events to network and share information related to CST
    - Customization of regional resources such as the Consumer Handbook

1. **Certified Peer Specialist (CPS) Certification**
   * Lori had a conversation with Alice Paulser with Access to Independence regarding the status of CPS Certification workshops. Alice shared they are currently low on trainers; and that a new group is being trained and should be available to facilitate trainings after October 1st.
   * Alice described two options for certification:

A county or region hosts a training

* + - Minimum of 15 participants, maximum of 18
    - Participation is determined by the trainer based on the application completed by the individual
    - 40 hours worth of training. Can be done in one week or spread across two weeks.
    - Cost $8,000 - $10,000
    - Process: send overview of what the region is looking for to Alice at Access to Independence; she shares the information with the trainers, who can choose to follow-up (or not). The site works out the details and contracts directly with the trainer.

Attend a DHS sponsored training

* + - DHS is planning to sponsor 8 trainings in 2018. Will likely be regional – DHS will determine where. Kenya Bright is the contact (Dee Nash is the contract person at Access to Independence).
  + Lori will follow-up with Kenya Bright regarding possible options for individuals from our region who may be interested.

1. **PR with Legislators / Community CCS Presentation**

* Committee is interested in revisiting the issue at the October meeting, with the possibility of planning an event in the Fall.

1. **Other**
   * Youth Crisis Stabilization Update – waiting to hear back from Secretary Anderson (after budget is passed). On hold until after the state budget is passed
2. **Next meeting – Wednesday, October 4th, Marquette County Services Center, 10:00 – noon**

* Suggested agenda items include:
  + IPS – supportive employment
  + 2017 Consumer Satisfaction Survey process