**Central Wisconsin Health Partnership (CWHP) Meeting**

**Virtual via TEAMs**

**Wednesday, September 16, 2021 – 10:00 a.m. – 11:30 a.m.**

**Minutes**

**Participants:** Laura Waldvogel, FHLC; Patti Wohlfeil, Waushara Co.; Dawn Buchholz, Juneau Co.; Amanda Dederich, Juneau Co.; Rachel Prellwitz, Green Lake Co.; Julia McCarroll, Green Lake Co.; Jayme Sopha, Marquette Co.; Lauren Olson, Marquette Co.; Mandy Stanley, Marquette Co.; Jed Wohlt, Waupaca Co.; Margo Dieck, Waupaca Co.; Lisa Kilawee, FHLC; and Shelly Belanger, FHLC.

**Absent:** Kelly Oleson, Adams Co.; Suzanne Schreiner, Adams Co.; Matthew O’Connell, Marquette Co.; Ted Phernetton, Waupaca Co.; Greg Erickson, Waushara Co.; Tara Ennis, Juneau Co.

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| **Item** | **Subject** | **Minutes** | **Action** |
|  | **Approval of Agenda** | There were no changes | Consensus approval. |
|  | **Review and approval of Minutes from 6/2/21 meeting** | There were no changes. | Consensus approval. |
|  | **Group Introductions** | All in attendance provided a brief introduction during role call. | None |
|  | **Health Equity Grant Coordinator Recruitment Update** | Lisa advised four candidates were interviewed.  All who were involved in the interview process agreed on one candidate.  Jayme added the candidate had a very diverse level of experience and further advised the candidate would be an excellent fit for the timeframe of the grant.  Lisa advised the grant ends April 2022, she is working on a no-cost, 12-month extension through 2023. | Next steps for candidate are being coordinated with HR. |
|  | **Regional Community Health Needs Assessment** | Julia advised this was a topic at the June meeting and the discussion was centered around whether we had the capacity to take on the assessment.  She is suggesting it be tabled.  Amanda added that Juneau Co is conducting their assessment, but would not be able to contribute to a regional assessment at this time.  Margo advised Waupaca Co. is not in the process of doing regional efforts at this time.  They are engaging with ThedaCare to conduct their needs assessment in 2022.  Lauren added they are looking to team up with other counties, but it’s not in their capacity at this time and suggests beginning the conversation this Fall and hope for collaboration between Green Lake, Marquette, and Waushara counties in 2022.  Amanda advised Adams Co is not on the call today but believes they have started something too.  Laura asked if this should be tabled.  All agreed it can be removed from the agenda, but discussed later.  Jayme asked if a Public Health Officer has been hired.  Laura advised Cody (former FHLC staff) was hired. | Remove from the agenda.  Counties that are currently working on their own assessments can share or provide updates in the Round Table Discussions. |
|  | **CWHP Strategic Plan Workplan Review** | Laura shared the spreadsheet provided in the meeting invitation.  She reminded there is a CWHP Strategic Plan we have committed to.  Discussion on timelines.  Other highlights:  Collaborative Structure – Charter and Mission/Vision are on the CWHP website.  Should we add Values.  All agreed the mission/vision were sufficient.  Draft Structure – identify leader position.  It was confirmed by all; Laura is the Chair and Dawn is Vice Chair.  Standard Project Reporting Tool – to determine agenda items for the CWHP meetings.  Create onboarding process for new members – not developed.  Strategic Plan – approved.  Process development for data storage and extraction – central repository needs to be created.  Transportation – workgroup established.  Budget – only project budgets.  No new activity.  Current programs have budgets.  Program planning and feasibility – establish a process for creating joint projects.  CWHP Website: CCS info is updated.  Who is assigned to updating this?  Lisa thought the coordinator was.  Mandy advised we talked about Lori doing an email to update it at meetings.  She could also post websites.  It’s become a CCS website.  Marquette is contract liaison.  In 2022 Jason in Green Lake will take over.  Mandy thinks Lori may be able to update website.  Laura would want all project updates reflective in website.  Mandy is meeting with Lori next week Thursday.  CWHP Structure was reviewed, and Laura asked if there was any discussion on how it is laid out.  Jayme said it looks fine, but added we need to be kind to ourselves on timelines (due to COVID constraints).  Laura concurred and advised we will assume the structure is valid. | Agreed by consensus Mission and Vision are sufficient.                                    Mandy will meet with Lori on website. |
| 7. | **Transportation Workgroup Update** | On-hold until the new coordinator is onboard. | On-hold |
|  | **Agency Round Table Sharing/Updates and Any Other Business** | Jayme (Marquette Co.):  COVID still is the number one program priority.  Flu season is upon us and will be incorporated into the structure.  Prioritizing the mental well-being of their team.  Have hired a new public health nurse.  Jed (Waupaca Co.):  No updates, just continuing on through COVID and the challenges it offers.  Rachel (Green Lake Co.):  They’re interviewing for contact tracers and a school liaison.  Patti (Waushara Co.):  Still trying to get folks in Waushara Co. vaccinated.  Waushara is one of the least vaccinated counties.  This surge is worse than the last one.  We need to focus on a balance of how that affects the staff.  Mandy (Marquette Co.):  Reviewing the impacts from COVID and whether to pull back programs.  Verifying they are serving all in the community.  Laura (FHLC):  Recent upgrades at FHLC include new additions to the C-Suite; Dr. Kevin Thao is our new CMO and has 5 year commitment. Dr. Jude Stenovitch is our CBHO. Our CFO has been here 2 years. We have a new COO who started this week. |  |
|  | **Confirm November Meeting Date and Review Proposed Meeting Dates for 2022** | Confirmed. | Next meeting; Wed., Nov. 17, 2021 at 10:00 a.m. |
|  | **Agenda Items for November 2021 meeting** | Send agenda items to Laura. | Agenda items to Laura |
|  | **Adjourn** | Meeting ended at 11:01a. |  |

 Next Meeting Dates for 2021:

**Wednesday, November 17, 2021 (note: 3rd Wednesday due to Thanksgiving)**

Proposed 2022 Meeting Dates:

Thursday, January 20, 2022

Thursday, March 17, 2022

Thursday, May 19, 2022

Thursday, July 21, 2022

Thursday, September 15, 2022

November 2022?