

Central Wisconsin Health Partnership (CWHP)

Neshkoro Area Community Center Wellness & Recovery Initiative

Memorandum of Understanding

Draft 12-10-14

Vision

*Wellness with health in mind.*

Mission

Improve health outcomes in Central Wisconsin by expanding access to behavioral health services.

Charter

The Central Wisconsin Health Partnership (CWHP) serves as a consortium structure assuring equitable access to quality behavioral health services. Across disciplines, this partnership brings together the best of integrated medicine, integrated human services and integrated public health initiatives. By sharing best practices, innovative contracting, and prevention services, the CWHP promotes quality services to all residents across the region.

The continuum of community-based psychosocial services, assured by the counties for recovering clients, is an important part of the infrastructure on which all other services depend. Psychosocial rehabilitation services are recognized by the partnership as an essential approach to enabling and empowering consumers into self-directed care. Our partnership is committed to sustaining and expanding psychosocial rehabilitation services by the addition and expansion of Comprehensive Community Services CCS ( HFS 36) to all eligible residents of the region.

Purpose of Agreement

The purpose of this Memorandum of Understanding is to delineate the relationships and responsibilities of the planning, development and management of the former Neshkoro Elementary School located in Neshkoro WI. This agreement shall exist between the following agencies: Adams, Juneau, Marquette, Green Lake, Waushara and Waupaca County Departments

of Health and/or Human Services, the Neshkoro Area Community Center, Fox River Industries, Inc. and the School District of Westfield.

All parties agree that utilization of this facility will enhance the provision of psycho-social rehabilitation services within the consortium in the following ways:

- a. Provide regional training location for staff & peer supports of CCS and other programs.
- b. Housing the regional CCS training and quality assurance staff who will work with individual CCS county Administrators and Coordination Committees as needed.
- c. Providing psychosocial rehabilitative day services and/or skill development training to CCS consumers.
- d. Housing a peer-led drop-in center or Clubhouse.
- e. Provide location for management meetings.
- f. Housing a “living room” model crisis diversion/stabilization site.

Use of this facility for a regional multidisciplinary collaboration is in keeping with the vision, mission, and previous memorandums of understanding for the Central Wisconsin Health Partnership and Regional (shared services) CCS. This facility is intended to serve the communities at large in their expansion of wellness and recovery programs serving individuals who present with one or more disabling conditions. Developing a community based milieu for psychosocial rehabilitation, all companion programs and interests must be compatible with, and supportive of, the values of Comprehensive Community Services as defined in DHS 36.

### Partners / Community Stakeholders

- Each of the 6 counties of the CWHP provide services and access to funding for programs.
- Neshkoro Area Community Center facilitates wellness and enrichment programs for the community and fundraising to support the NACC sponsored programs and classes.
- School District of Westfield as owner/ landlord of the facility.
- Fox River Industries, Inc. as lease holder for counties in the CWHP, non-profit (501c3) contract administrator, and disability services provider.
- Sublease tenants contribute rent or in-kind services that support the CWHP Regional CCS vision and mission.

### Fiscal / Contract Administration

This initiative is made possible because of the generous accommodation made by the School District of Westfield, offering a lease that enables affordable access to the Neshkoro Community Center and Counties, all of whom share a vision of community based wellness and recovery.

The lease is held by Fox River Industries, Inc. on behalf of the Counties for their facilitation of CCS and related programs. Any additional interested tenants that share the vision of this collaboration will be considered for sublease with the expectation that their fiscal contributions are applied to the facility cost as an offset of costs carried by CCS. -

The lease on the site begins September 1<sup>st</sup> 2014 and runs annually at a cost of \$20,000 per year. Utilities, Insurance and Maintenance will run an additional \$30,000. (See attached Budget Overview) The total combined facility cost of \$50,000 will be paid equally by the CWHP counties with regionally certified CCS programs minus any revenues that come from additional sublease tenants or fundraising efforts. Use of the attached space at the former Neshkoro School shall be available to any consortia counties, community partners or other qualified sublease tenants.

Fox River Industries, Inc. will submit regularly scheduled invoices to those certified CCS programs within the consortium in equal amounts that each county can then claim as an indirect expense of their CCS Program or through WIMCR if not certified in CCS. A Budget Overview will be maintained and furnished to counties indicating; (a) Facility Costs to CCS, (b) CCS or county based services that contribute to the recovery milieu, and (c) Sublease Partners contributions through rent or in-kind services that support the recovery milieu.

### Oversight Committee

Representatives of the Partner/Community Stakeholder will convene quarterly to establish policy, terms of lease agreements, and general operating practices that assure equitable access and use of the facility.

## Roles & Responsibilities of Partners

Counties will:

- Provide direct and non-direct CCS services and other human service related programs that may be compatible with CCS.
- Assume responsibility for access to space for program related activities.
- Assure access to funding for programs and support fundraising and grant writing efforts.
- Assume responsibility for the highest level of care and program compliance for any service that the county operates through this facility.

Neshkoro Area Community Center will:

- Host and facilitate wellness and enrichment programs for the community, including shared oversight of common areas and access of this facility to the community residents.
- Provide a lead role in creating activities and also fundraising efforts to support the NACC programming and classes.

Fox River Industries, Inc. will:

- Hold the lease with the School District, and administer sublease, insurance and maintenance contracts.
- Sublease space and provide disability services such as prevocational services or adult daycare.
- Provide maintenance or related facility needs.

School District of Westfield will:

- Assure the integrity of the facility structure and access to the facility by community interests.

Sublease Tenants will:

- Provide a service that directly or indirectly supports the CWHP /CCS recovery mission.
- Will have access to the common spaces per the approval of the oversight committee.

All partners agree to:

- Respect the lease requirements of the School District of Westfield.
- Support grant writing and fundraising efforts of other partners.
- Contribute 50% of net fundraiser proceeds to support the facility costs of the building. Net proceeds are determined after necessary equipment and supplies are paid out. Donations that are specific to the building will be directly passed on to the lease holder.
- Other program specifics as determined by need.

Conflict Resolution Procedure

Any disputes arising from this agreement between the collaborating partners will be resolved by the Oversight Committee. If resolution is not found, agreement will be sought between the Directors of the County DHS Departments in cooperation with the Regional CCS Coordinating Committee and CWHP. If resolution is not achieved at that level, it will be by action of the respective Human Services Boards.

This MOU remains in effect until such time that any party provides a 30 day written notice to modify this agreement.

Partners

Dawn Bucholz, Director  
Waushara County DHS

Diane Cable Director  
Adams County HHSD

Mandy Stanley, Director  
Marquette County DHS

Chuck Price, Director &  
Waupaca County, DHHS

Scott Ethun, Director  
Juneau County DHS

LeRoy Dissing, Director  
Green Lake County DHHS

Ed Schuh, Manager  
Fox River Industries, Inc.

Karen Holseth-Broekema, Chair  
Neshkoro Area Community Center

John Eyerly, Administrator  
Westfield School District

Sublease Tenants  
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(Attach Budget Overview)