

**Response to Review Committee Questions related to the  
Request for Approval – CCS Regional Service Model  
November 4<sup>th</sup>, 2015**

**1) Page 2 paragraph 3 – Is the December 15<sup>th</sup> referred to in 2014? And is this how White Pines originally got involved and then in paragraph 5 is what is currently happening?**

Yes, White Pine’s involvement began in December 2014.

As a result of the meeting with the six county partners on 9/4/15, Adams County Health and Human Service Department, under the leadership of the agency’s Director, Diane Cable, took over the administration of the contract with White Pine (effective 10/1/15). Additional results of the meeting included an affirmation of each county’s commitment to their own CCS programs as well as to the regional initiative; and a review of White Pine’s priorities related to its coordination role including: assisting Marquette and Waupaca in their applications, completion of the regional application, and activities related to the work of the regional training and quality improvement subcommittees of the Regional Coordinating Committee.

**2) On page 4 – Can you please tell us how each of the new counties will be identifying elders for CCS? In addition, on page 3, Green Lake and Waushara are not serving elders. Why is that and how are they outreaching and identifying elders?**

We will propose adding the topic of “identification of and outreach to elders” to our Regional Coordinating Committee (RCC) agenda in December, including asking Adams and Juneau (two counties who are currently serving elders) to share their outreach strategies, and gleaning input from our RCC consumer members. Following are county-specific plans for targeting and enrolling elders:

Waupaca -

Waupaca County will work with both internal and external providers to identify elders who may be eligible for CCS. More specifically, they provide information related to CCS including populations served (youth, adults, and elders) to all contracted service providers, law enforcement, school districts, medical facilities, private practices, and other community resources that serve elders. They plan to enroll elder consumers over the first three months based on the capacity of their program, which will be assessed on an on-going basis, and will be based on individual Service Facilitator caseloads and monthly case reviews with the CCS Administrator.

Marquette –

Marquette County plans to enroll 3 youth and 5 adult consumers (including elders) in January 2016. In order to identify elder consumers, outreach will be made with current providers including but not limited to the Aging Unit, Long Term Support/Aging and Disability Resource Center, and Clinical Services.

Green Lake –

Although the 9/1-14 – 10/1/15 data suggests they didn’t serve any elders during that timeframe, they did have several adults in the 55-59 age range, and looking back further into the data have served elders in the past. That said, they will focus more moving forward on reaching out to potential referral sources and properly identifying appropriate elders for the CCS program.

Waushara –

Waushara County assured me that they don't purposefully exclude elders from CCS. They do have strong Family Care, ADRC, and Department of Aging services available to this population, and will continue to partner with these providers (and others) to help identify elders who may qualify for and benefit from CCS.

- 3) On page 9, on Quality Improvement – we were confused on the centralized data submission – is White Pines conducting the surveys in each county? If so, do you have a business associate agreement to cover the HIPPA issues. Basically – how will the centralized data submission work?**

White Pine will be working with de-identified health information which will not contain individually identifiable information such as name, address, birth date, or Social Security Number.

Each county is conducting their own surveys. The recommendation was that, if at all possible, counties utilize in-person or phone methods conducted by individuals who are not direct service providers (such as a mentor or Certified Peer Specialist). The completed surveys are being submitted to White Pine, who will input the data into the required spreadsheets and share the results – both county-specific, and regional, to the sites and the Regional Coordinating Committee. Three of the four counties collected the survey information from the consumers and forwarded the completed surveys to White Pine. Waushara County included self-addressed envelopes for consumers to mail their completed surveys back to White Pine directly.