

Central Wisconsin Health Partnership (CWHP)
Comprehensive Community Services (CCS)
Provider Meeting

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Held virtually, via Zoom

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Billing and Rate Setting

Activities that can be directly billed:

- **Provision of a Direct Service** on the CCS Service Array
- **Travel Time** associated with provision of the Direct Service
- **Documentation Time** associated with provision of the Direct Service

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Billing and Rate Setting

Activities not directly billable to a county:

- Time providing supervision
- In-person or phone contact with collaterals
- Check-in phone calls with consumers
- Mileage
- Agency Audit



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The Rate Setting Process

- **Helpful for Providers in:**
 - Determining all cost associated with providing CCS services
 - Accurately setting service delivery rates
- **Helpful for the County in:**
 - Having the documentation necessary to justify the rates they are paying for services
 - Defending rates in the case of a Medicaid audit

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Rate Setting Expectations

Compliance with Medicaid law

- Utilizing usual and customary rates / charges
- Represent actual cost regardless of if it is greater or less than the interim rate

Compliance with the WI DHS Allowable Cost Policy Manual

<https://www.dhs.wisconsin.gov/business/allow-cost-manual.htm>

- Criteria to determine whether a cost is allowable for reimbursement
- Understanding direct costs, allocated costs, and indirect costs
- Rules around profit

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<https://www.cwhpartnership.org/rate-tool.html>



HOME

THE CWHP

REGIONAL CCS

CCS PROVIDERS

Rate Setting Tool

This tool was developed as a sample to help CCS providers in the CWHP region determine all of the costs associated with providing CCS. It is NOT recommended that this tool simply be sent to a provider for their completion. Rather, a relational approach is recommended that includes the following critical partners - the CCS Provider, the County CCS Service Director / Program Coordinator, and Fiscal Manager. The CCS Regional Coordinator may also be included, if desired. Questions that arise should be captured and used for quality improvement purposes.

[Download Sample Tool](#) (updated 8-27-21)

[Video: Overview of the Sample Rate-Setting Tool](#) (30 minutes)

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Three Necessary Conditions for Rate Setting

1. Know your costs
2. Understand where your time and your employees' time is spent
3. Have a Plan: only enter a cost once



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Rate Tool Walkthrough – “Life Is Good”

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